SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

DNYANESHWAR GRAMONNATI MANDAL'S HON. BALASAHEB JADHAV ARTS, COMMERCE & SCIENCE COLLEGE

AT. POST - ALE , TAL- JUNNAR , DIST- PUNE
412411
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Dnyaneshwar Gramonnati Mandal's Hon. Balasaheb Jadhav, Arts Commerce and Science College Ale is one of the educational center providing quality education to the students in rural areas. It is located in Junnar Tehsil of Pune district in Maharashtra. Junnar is known as a birth place of Chhatrapati Shivaji Maharaj. Junnar is the tehsil that is declared as the first ever Tourist Tehsil in Maharashtra.The area is scientifically important due to major projects like Vikram **Satellite (VSNL) station & G.M.R.T. (NCRA & TIFR)**. The village is a sacred place for the **'Reda Samadhi'** (He Buffellow) who had uttered **Vedas being** inspired by **Saint Dnyaneshwar.** The institute is located on Ahmednagar- Kalyan Highway,78 km away from Ahmednagar and near Pune Nasik highway.Moreover Ozar and Lenyadri are famous Ashtavinayak Ganesh temples of Maharashtra, located within the sphere of 33 km from the campus.

   The eastern part of Junnar taluka is drought prone zone. Agriculture depends on rainfall in these places. There are no business opportunities here, so students should have   to study. In this regard, Dnyaneshwar Gramonnati Mandal established Hon. Balasaheb Jadhav   Arts, Commerce and Science college in 1993 and made available educational facilities to the students .Our college has facilitated the education for girls in this area and thousands of girls have made a bright career with education here.

   'Tamso Ma Jyotirgamaya   ' i.e. from the darkness to the light, is the motto of Dnyaneshwar Gramonnati Mandal. Following this, the college has illuminated the life of the students in the hilly and rural area of Junnar taluka. The College is private, aided and self-financing. It is affiliated **to Savitribai Phule Pune University, Pune.** It is recognized by **UGC under 2(F) and 12 B.**

   Our college Principal Dr. Subhash Wadekar has been conferred by the prestigious awards of "Bharatratna Sardar Vallabhbhai Patel Rashtriya Ekatmata Award - 2016" by Rashtriya L.P. Samaja Seva Foundation, Urulikanchan, Pune and "Bharatratna Dr.A.P.J.Abdul Kalam Rastraratna Award - 2016" by Padmashri Dr. Manibhai Desai Manav Sevsa Trust , Uruli Kanchan, Pune (MS)

Vision

 " To be the best rural institute for academic excellence, high morals and values for the welfare and prosperity of society as well as Nation. "

Mission

"To provide value based and skill oriented education to the rural students to make them self-reliant, ethically strong and responsible citizens of our country."

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- More student strength in rural area.
- More than 60 % girls students of total strength.
- Well-equipped laboratories.
- Good academic excellence.
- Dedicated and Qualified Staff
- Ragging free Campus
- Centre for Distance Education (YCMOU, Nashik)
- NSS, NCC (Boys and Girls),Student Development Board.
- Highly enthusiastic management.
- Professional courses like B.B.A.,B. Sc.(Computer Science)& M.Sc.(Computer Science)
- Competitive Examination and Career Guidance Center.
- Earn and Learn Scheme for economically backward students.

Institutional Weakness

- Insufficient infrastructure required for smooth functioning.
- Most Students belong to drought prone and rural area having poor socio-economical background.
- Inadequate transportation facilities for some students from remote villages.
- Inadequate Student Computer ratio.
- Non Grant UG and PG Courses.
- Inadequate permanent faculty (teaching and non-teaching) due to recruitment policy of   State Government .
- Alumni Association to be strengthened

Institutional Opportunity

- To Support the financially weak students.
- To strengthen the ICT infrastructure.
- To start and conduct skill based Short Term Courses
- To increase consultancy, collaboration, MOUs and linkages.

Institutional Challenge

- To have tie ups for the placement of maximum number of students
- To seek for financial aid from Government

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college follows the curricula prescribed by the Savitribai Phule Pune University, Pune. The college offers 12 academic programmes including 09 UG and 03 PG (M.C.A. Up to academic Year 2016-17). PG programmes follow the CBCS/Elective curriculum. The college has introduced 04 new programmes in UG, 03 PG and commerce research center from academic Year 2019-20. College has introduced Add on courses, Value

added, Skill Based, skill development Programme .Faculty representation as BOS Chairman, BOS Membership and in curriculum development committees of the University as well as in various committees of other colleges. Preparation of academic calendar, workload allotment , time table, teachers diary by faculty members .Use of ICT tools, field projects, administrative software,feedback mechanism are some of the tools implemented by the college for effective curriculum delivery. Maximum students have undertaken field projects. IQAC conducts seminars/workshops/symposium, guest lectures, faculty orientation programmes for curriculum enrichment and enhancement. Effective integration of cross-cutting issues relevant to Gender, Environment, Human Values and Professional Ethics into the curriculum. Apart from University curriculum, college organizes various activities/programmes through NSS, NCC, Student Development Board , Women Development Cell and Vishakha Women Grievance Redressal for prevention of Sexual Harassment of women at work place. The structural feedback is collected from students, teachers, parents and all the stakeholders.It remains useful to overall development of college and students.

Teaching-learning and Evaluation

68 teachers are working in our college. Out of them 28 are permanent and 40 are temporary. Out of 68 teachers 15 teachers have completed Ph.D. and 10 teachers have completed M.Phil. degree. Two faculties have registered for Ph.D. degree. In all 12 teachers have qualified SET and 05 teachers have qualified NET examination. Out of 28 faculties, 27 members have participated in both Refresher and Orientation Courses each. 8 faculty members have recocognised as a research guide. There are 24 non-teaching staff.The Institute adopts admission procedures described by the state government and Savitribai Phule Pune University. The institute adopts online admission process for all the courses. The institute follows merit basis policy for admission at entry level for all courses. The Admission Committee monitors fair and transparent admission process and does counseling of students. All the activities of the institute are organized according to the "Academic Calendar" prepared by IQAC.Remedial coaching is available for slow learners in some subjects. Advanced learners are motivated to participate in *Avishkar* and are provided with guidance for Research Projects. Well furnished 'Library and Reading Hall' for teachers and students is there. Well-equipped laboratories are available for science students.ICT enabled halls are available for students. The institute subscribes e-resources from INFLIBNET of N-LIST.Various competitions like Poster making presentation, Essay Writing, Poetry Reading, Seminar, Elocution Competition etc.were conducted by various departments. Evaluation process adopted by college includes Seminars, Projects, Oral Tests, Home Assignments, and Tutorials.

Research, Innovations and Extension

Research Policy: Institutional research activities are governed by Academic Research committee with the help of guidelines published by different agencies.

IPR workshop: One state level and one college level IPR workshops organized by the Institution.

Research Publications: In the last five years total 151 research papers/articles have been published by different faculties in UGC approved /referred Journals. 38 research articles/papers are published in proceeding of state, national level and international level conference. 21 text books were published by different faculties and one book on biodiversity has been also there.

Research Guide: 06 faculties have been acting as Ph.D. guides and 06 faculties acting as M. Phil guides

affiliated to Savitribai Phule Pune University, Pune.

Research Project: College has completed 6 minor research projects funded by Savitribai Phule Pune University, Pune and UGC. One major collaborative research project has been funded by Rajiv Gandhi Science and Technology, Mumbai at state level.

Mandatory Minor Projects: All post graduate students have to complete a credited minor project.

A Consultancy Policy: Institution has good herbarium and taxonomic work. Department of Botany provides free plant identification consultancy for pharmacy students, research students and Villagers.

Incubation Centre: Our institution does not have a separate incubation center. But departmental faculties promoted students for research. Under Environmental awareness programme second year students have completed several research projects**.**

Extension Activities: NSS, NCC, Student Development Board ,Women Development Cell and Vishakha Women Grievance Redressal committees are actively participated in extension activities under collaboration.

Collaborations: Institution has signed 9 MOUs and 11 linkages with national/ universities/ industries, corporate houses and colleges for academic and research collaborations.

Infrastructure and Learning Resources

Infrastructure facilities are necessary for effective and efficient conduct of the educational program. The growth of infrastructure has kept pace with the academic development in the institution. The other supportive facilities in the campus are developed to contribute to the effective ambience for curricular,extra- curricular and administrative activities. The institute has 04 ICT enabled classrooms and 05 ICT enabled laboratories. Appropriate expenditure is made available for maintenance and replenishment of physical and academic infrastructure and support facilities in the budget. The Central Library has reference books, e-journals, Shodhganga, e-books, rare books and other knowledge resources which enable students to acquire information, knowledge and skills required for their study. Automation of library has done using Integrated Library Management Software (ILMS) Vriddhi ERP. Use of e-journals and books, providing remote access to e-resources in the library are practiced. Students and teachers visit the library daily for the academic purpose. Average annual expenditure on purchase of books and journals for library is Rs. 162538/- in last five academic years. The institution adopts policies and strategies for adequate technology deployment and maintenance. The Wi- Fi facility is availed in the campus to the faculty and students. The ICT facilities and other learning resources are adequately available in the institution for academic and administrative purposes. The staff and students have access to technology and information retrieval on current and relevant issues. We try to cope up the need of infrastructure by optimum utilization of the resources. Maintenance and periodic replenishment of infrastructure is done regularly to maintain academic ambience.

Student Support and Progression

The College has more than 2100 enrollment of every year. Students are supported with financial assistance by the college in admission fees and assisting them to benefit from the state and central government scholarships.

In every academic year the institute publish updated prospectus, which highlights the facilities available in the college like NSS, NCC (Boys and Girls), Sports, library, Career counseling and Placement cell, Scholarship, Freeships, Yoga and meditation,Soft skill development, Personnel counseling , Guidance for competitive examinations etc.The Institutes provides remedial coaching for the students.

Earn & learn scheme is available for economically poor students. The institute has a placement cell under which more than 100 students are placed in various sectors.Near about 2600 students have enrolled and completed their post-graduation in last five year.The institution has organized more than 50 sports, cultural activities and other competitions during last five years. The institute has Grievance Redressal Cell, Anti-Ragging Committee and Sexual Harassment committee (Vishakha Committee) to resolve issues of the students. The institute have Suggestion boxes in the campus.

The Gymkhana Committee, Cultural Committee, NSS, NCC, Student Development Board motivate the students to participate in various competitions and programmes. The institute interacts frequently and collaborates with the alumni and former faculty of the institution. Many Ex- students have donated reference books and thus contributed in development of college.

Governance, Leadership and Management

The college has a great leadership and governance policy of dedicated and committed management who always show their enthusiasm to give quality education to the rural students .The college development committee (CDC) plays a vital role in planning and decision making processes for the staff as well as students. The principal formulates various academic and administrative committees to be beneficial to the students and staff. The chairmen of statutory and non-statutory committees plan and execute the academic and extension activities.The Principal appoints faculty-in-charge for decentralization of academic and administrative work. The HODs plan and execute their departmental activities.The IQAC members are functional and positively contribute the quality based policy statements. The principal organizes meeting with IQAC members, CDC members for quality enhancement and in every academic action plan of the college.

IQAC takes major policy decision for curricular, co-curricular and extra-curricular activities focused on excellence in teaching, learning and Research.The College has well established grievance redressal committee. The college has introduced e-governance in admission, administration and in examination.

The managing directors always believe in academic excellence, so they always strive for achieving success and busy to maintain prosperity of society as well as nation. They give permission for every educational programme which is beneficial for overall development of students. As an effective human resource strategy, management pays the attention towards faculty empowerment and professional development of teaching and non-teaching staff.

Institutional Values and Best Practices

College has organized programmes related to gender equality, women's empowerment, improving mental health, Culture and Self Defense (Sexual Harassment) etc. every year. A separate Girls common room is available in campus for girls which is provided with first aid boxes and sanitari napkin vending machine. The college has a code of conduct for students, teachers and principal. The college campus has no rainwater harvesting unit but efforts are being made to create awareness among the students and teachers to save water

through various programmes.The water which was collected from the roof of the ladies hostel is released into the botanical garden in rainy season. A botanical garden is maintained in college campus. The college has provided ramps for differently abled students. Teaching and non-teaching staff is always ready to provide necessary help for differently abled students. The college always focuses on adopting best practices such as motivating teachers as well as students for research and green initiatives for environmental friendliness.

The college maintains complete transparency in its financial, academic and auxiliary functions by a participatory mechanism.The college organizes various activities such as Clean India Campaign, Women's day, Workshops, Voter awareness program, Blood donation camps etc. for the promotion of universal values, human values, and national integration. As a part of social obligation, the college provides physical infrastructure for social welfare programs.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	DNYANESHWAR GRAMONNATI MANDAL'S HON. BALASAHEB JADHAV ARTS, COMMERCE & SCIENCE COLLEGE
Address	At. Post - Ale , Tal- Junnar , Dist- Pune
City	Ale
State	Maharashtra
Pin	412411
Website	www.bjcollegeale.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Wadekar Subhash Kashinath	02132-263078	9552577616	-	bjcollegeiqac@gmail.com
IQAC / CIQA coordinator	Jadhav Pravin Ganpat	-	9766638340	-	pgjmaths@gmail.com

Status of the Institution	
Institution Status	Private , Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	30-06-1993

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Maharashtra	Savitribai Phule Pune University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	28-12-2007	View Document
12B of UGC	28-12-2007	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	At. Post - Ale , Tal- Junnar , Dist- Pune	Hill	12	5160.14

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Marathi	36	H.S.C.	Marathi	60	16
UG	BA,English	36	H.S.C	English	60	13
UG	BA,Geography	36	H.S.C	Marathi	60	18
UG	BA,History	36	H.S.C.	Marathi	60	22
UG	BCom,Commerce	36	H.S.C.	Marathi	120	68
UG	BCom,Commerce	36	H.S.C.	Marathi	240	188
UG	BSc,Chemistry	36	H.S.C.	English	120	81
UG	BSc,Physics	36	H.S.C.	English	120	7
UG	BSc,Computer Science	36	H.S.C.	English	80	78
UG	BBA,Computer Application	36	H.S.C.	English	80	56
PG	MA,Marathi	24	B.A..	Marathi	60	10
PG	MCom,Commerce	24	B.Com.	Marathi	60	60

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				5				32
Recruited	0	0	0	0	5	0	0	5	17	6	0	23
Yet to Recruit				0				0				9
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				40
Recruited	0	0	0	0	0	0	0	0	15	25	0	40
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				23
Recruited	15	0	0	15
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				9
Recruited	9	0	0	9
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	0	0	10	2	0	15
M.Phil.	0	0	0	2	0	0	5	3	0	10
PG	0	0	0	5	0	0	17	6	0	28

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	15	25	0	40

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	1	0	1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	939	0	0	0	939
	Female	1182	0	0	0	1182
	Others	0	0	0	0	0
PG	Male	58	0	0	0	58
	Female	89	0	0	0	89
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	27	34	35	41
	Female	30	24	36	40
	Others	0	0	0	0
ST	Male	48	48	37	47
	Female	32	42	36	35
	Others	0	0	0	0
OBC	Male	126	152	180	208
	Female	153	177	170	203
	Others	0	0	0	0
General	Male	654	699	722	747
	Female	807	839	861	919
	Others	0	0	0	0
Others	Male	41	57	69	72
	Female	34	36	46	50
	Others	0	0	0	0
Total		1952	2108	2192	2362

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 335

File Description	Document
Institutional Data in Prescribed Format	[View Document]

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
11	11	12	12	12

3.2 Students

Number of students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2268	2362	2192	2108	1952

File Description	Document
Institutional Data in Prescribed Format	[View Document]

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1620	1635	1416	1331	1171

File Description	Document
Institutional data in prescribed format	[View Document]

Number of outgoing / final year students year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
312	382	326	290	323

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
28	28	28	26	27

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
37	37	31	31	31

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 25

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
130.36343	126.50992	133.12349	162.61467	119.22498

Number of computers

Response: 135

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college has taken effective initiatives to deliver well designed and documented curriculum prepared by Savitribai Phule Pune University, Pune.

The Planning and Implementation:

1. Academic calendar is prepared by IQAC and issued to all for effective implementation of various curricular and co curricular activities.
2. Academic curriculum is implemented by proper work load distribution, maintaining teaching plan, teaching diary, time table, regular teaching and attendance of students.
3. The CEO and Examination Committee plan and conduct all theory and practical examinations according to guideline of University.
4. The lists of required reference books were received in every academic year.
5. The HODs provide the requirements related with the practical such as chemicals, glass ware, apparatus, equipments, consumables and informative educational class work materials such as, charts, maps, models, journals, etc.
6. Institutional management, IQAC and Academic Council Committee of the college planned and send the proposal of new courses and new divisions as per requirement to SPPU, Pune. Value added courses such as soft skill, competitive guidance cell, career guidance cell, remedial coaching. NCC / NSS etc. are effectively run by the college.
7. The teachers are relived for faculty development programmes such as Refresher courses, orientation etc. Guest lecturers are organized under Quality Improvement Programme. Seminars/Workshop/Conferences etc are sanctioned and conducted by UGC/ BOD SPPU.
8. Different academic and non academic committees are formed to conduct various activities. Students Development Board prepared student council Students are enthusiastically participated in NCC / NSS and showed the high standard of moral ethics and values inculcate in them. Tree plantation, Swatch Bharat Abhiyan, Blood Donation camp, Make in India, Digitization of India etc programme are conducted by NCC and NSS. The cadets of NCC registered under Summer Internship Programme.
9. Sports Dept. conduct various sports events like university and zonal level tournaments for students to maintain physical fitness.
10. Cultural activities are conducted for students to flourish cultural heritage. Annual Prize distribution programme arranged to motivate the students who are participated in various competitions such as rangoli, mehendi , food festival and salad decoration , elocution, essay competition, seminar competition, project competition, aptitude test, Poster Presentation competition etc.
11. One Day District Level Workshop on Competitive Examination is arranged every year for college students. Arts, Commerce and Science Associations are major club of the college emphasized to inculcate the human values, gender sensitization, environment sustainability and professional ethics

among the students.

12. Distance Education Learning Department (Bahishal lecture series) of SPPU, Pune remained more beneficial to students and society.

13. Earn and Learn Scheme is effectively implemented for needy students. Field visits , educational tours are arranged for students. Students' scholarship e.g. FOC (Friends of Children), Malhotra Wiki Foundation, Lila Poonawala Foundation and various scholarship offered by Govt. & SPPU, Pune are available for students.

14. Feedback is collected from students, teachers, alumni, stakeholders and parents. Annual feedback analysis reports are collected from all HODs and summarize the report. Online feedback is effective system to evaluate and update curriculum and effective learning system

15. Action Taken Report is prepared which was evaluated by Hon. Principal and AQAR committee.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Details of the certificate/Diploma programs	[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 94.89

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	6	6	6	4

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 71.64

1.2.1.1 How many new courses are introduced within the last five years

Response: 240

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	View Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 11

File Description	Document
Name of the programs in which CBCS is implemented	View Document
Minutes of relevant Academic Council/BOS meetings.	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 6.28

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
145	201	113	120	110

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

1. Savitribai Phule University has framed curriculum in their subtopics to highlight the issues like Gender, Environment and Sustainability, human Values and Professional ethics.
2. Physical Education is compulsory to all F.Y students.
3. Environmental Awareness is compulsory at S.Y level.
4. Business Ethics and Professional Values, Human Resource Management, Human Rights Project Work is the special subjects included in curriculum at PG level.
5. Co-curricular activities such as NCC/NSS/ Students Development Board are the core activities especially work for personality development of students.

Participation of students in these activities develops leadership qualities, interest in social services among the youth.

Gender:-

1. The Indian Constitution has been made special provision to ensure the protection of women's status in the society (under the Maharashtra Act No.XV of 1993). To fulfill some of these objectives of this act Vidyarthini munch is established in college level. It provides independent platform to the girl students. It helps to improve the status and dignity of women in the society. It also helps to mentain equality of woman at the local to global level.
2. The participation of students in NCC and NSS enhances social harmony, social equality, Women's Identity in multicultural society.
3. The training programme conducted on soft skills. It helps to make an effort to deal with a difficult situations such as develop inter as well as intra personal relationship, moral value, communication skill, goal setting, problem solving tricks among the students.

Environment and Sustainability:-

1. Environmental Awareness at S.Y. level creates awareness among the students about the care and

the protection of our mother earth.

2. Students get aware about the responsibility of each and every human being about the issues such as global warming, various types of pollution, seasonal changes, deforestation, etc.

3. Chemistry Dept. organized state level conference on Recent Approaches in Environmental Protection and Sustainability Development in which almost all the topics get covered.

4. NCC cadets enthusiastically participated in Swatch Bharat Abhiyan and took the mass pledge. World Water Day, Earth an Hour, Tree plantation activities help to create environmental awareness.

5. A curriculum of Life sciences and Chemical sciences have a modules like Environmental Pollution, Global Warming, Ozone Depletion, Acid Rain, Conservation of Natural Resources, Mushroom cultivation, Bio fertilizer, Herbal, cosmetics, Bio pesticides, Energy conservation, Pollution, Ecosystems, Bioremediations, Biodiversity & conservation, Ecological indicator etc. which inculcates students for environmental awareness and value addition.

Human Values:-

1. The curriculum of M.A. ; M.Com. and YCMOU base on human resources management, human values, compassion, cooperation, sympathy, empathy, duties and rights, the role of media, which are mentioned in Indian constitution and Right to Information Act.

2. Marathi Literature study touches all the dimensions of human life. The syllabi like phonology, morphology, grammatical aspects enrich the language

Professional ethics:-

1. Administrative Accountability, Leadership quality, Ethics, Social Responsibility of Administrative Skill and Planning are introduced in the curriculum to inculcate professional ethics in Commerce and Management courses.

2. Advanced courses in Geography Earth Science Subjects include GIS and Remote Sensing, GPS, Cartographic Techniques.

File Description	Document
Any Additional Information	[View Document](#)

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 20

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 20

File Description	Document
Details of the value-added courses imparting transferable and life skills	<u>View Document</u>
Brochure or any other document relating to value added courses.	<u>View Document</u>

1.3.3 Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

File Description	Document
Institutional data in prescribed format	<u>View Document</u>
Any additional information	<u>View Document</u>

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A.Any 4 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View Document</u>
URL for stakeholder feedback report	<u>View Document</u>

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: C. Feedback collected and analysed

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of students (other states and countries)	[View Document]
Institutional data in prescribed format	[View Document]

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 76.43

2.1.2.1 Number of students admitted year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2268	2362	2192	2108	1952

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3240	3270	2832	2662	2342

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years

Response: 42.63

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
694	696	609	570	491

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The institution assesses the learning levels of the students, after admission and organizes special programmes for advanced and slow learners. The main aim of the educational institute is to seek for advanced and excellent quality education by identifying the respective learning levels of the students. As the intake of the students is from various backgrounds such as social, regional, cultural and economical; it is often needful to differentiate slow learners and advanced learners at the entry level. To differentiate slow learners and advanced learners at the entry level, the previous marks of the students are taken into consideration and lists are prepared for slow and advanced learners. In the beginning of every academic year, newly admitted students are guided and motivated properly by conducting counseling sessions. The purpose of this counseling session is to categorize the students as per their intellectual level so that they can be divided as slow learners and advanced learners. Further, the time table of these counseling sessions is displayed and the students are properly persuaded for betterment.

Besides the counseling, the slow learners are provided the following facilities;

- Remedial coaching classes are arranged in the department of B.Sc.(computer science) so that slow learners develop their ability, average learners improve their grades and advance learners can progress their competence.
- Guest lecturers of expert teachers are organised under special guidance scheme.
- Special facility of providing question banks is given in the central library and every department.
- Students solve the question papers of previous examinations. The students write the assignments at home.
- Additional books rather than central library are provided to the students.

Advanced learners are advised to take advantages of the following programmes.

- Quiz competition
- Seminar competition.
- Avishkar research competition.
- Chemiad for F.Y.B.Sc. Students.
- Competitive examination guidance.
- Projects based on field visits and survey.
- English poetry reading competition.
- Participation in various camps of NCC cadets
- Participation of the students in state level conference
- Special software entitled N-LIST is available in the central library
- The competitions and exhibitions such as Rangoli ,poster presentation , project exhibition are arranged.
- Anti-ragging innovative practice in the form of welcome function is organised for the newly admitted students.
- Students are given an opportunity to visit some academic and artistic institutions like theatre to watch the live show of the drama so that the students should get practical knowledge of the concepts learnt in the theory.
- Study tour is arranged to give exposure to the personality of the students.
- Essay writing competition develops creative faculty and editing skills among the students.
- Various programs like Science Quize and science scholar as well as collection of archaic coins are organized in the departments of Science and History.
- Most of the students have progressed from UG to PG during last five years.
- 5 students have qualified NET/SET examination during last five years.

File Description	Document
Link for Additional Information	[View Document](#)

2.2.2 Student - Full time teacher ratio

Response: 81

File Description	Document
Any additional information	[View Document](#)

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.09

2.2.3.1 Number of differently abled students on rolls

Response: 2

File Description	Document
List of students(differently abled)	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any other document submitted by the Institution to a Government agency giving this information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Our institute Hon. Balasaheb Jadhav Arts, Commerce and Science College, Ale often attempts to conduct student centric activities. Experiential and participatory learning and various problem solving methods are utilized since our destination is to create dynamic and active students rather than weak and passive ones.

It is often seen that teaching and learning are cohesive processes as well as they are made student centric by inspiring and motivating the students to participate in the teaching learning activities with a great inner spirit.

The college always implements various pedagogical methods and student centric teaching learning methodologies in order to excel the students to the higher academic level. As far as the regular classroom teaching is concerned , the teachers adopt experiential learning, group discussions , problem solving methodologies, project work, students' seminars, survey work, field visits and research papers.

- **Experiential learning:**

Our teaching faculty often enhances experiential learning method. It creates and develops the experiential learning approach among the students. The departments of natural science like chemistry, Botany, Zoology, Physics and Geography as well as social science departments like History and Politics always practice this method as a part of teaching learning process which causes the growth in learning abilities of the students.

- **Participative learning**

Participative learning is one of the remarkable student centric method and therefore the students participate in the activities mentioned below with a keen interest

- Field visits
- Industrial visits.
- Survey work
- Group discussion
- Debating
- Seminar competitions

- Oral questioning

Problem Solving Methods

The college strives at its best for the versatile development and enrichment of the students decision making ability, reasoning power, creativity and critical thinking. The departments like Mathematics, Economics, Commerce, Physics , Chemistry and Marathi implements this method and make the students to suggest proper solutions to the concerned problems and it enhances their learning experiences.

- **Outdoor activities are available in order to develop moral values , life values , ethics , human values and leadership qualities such as :**

- Personality development workshop
- Soft skill development programme
- Yoga training
- N.S.S. camps
- N.C.C. Parades
- Cultural events.

Thus various student centric methods such as experimental learning, participative learning and problem solving methods lead the students to enhancing learning experiences.

File Description	Document
Any additional information	[View Document](#)

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 103.57

2.3.2.1 Number of teachers using ICT

Response: 29

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)
Any additional information	[View Document](#)

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 45.36

2.3.3.1 Number of mentors

Response: 50

File Description	Document
Any additional information	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

In college education, creativity and innovation is the essence of teaching and learning including in the social sciences discipline. Creativity and innovation bring about interest and motivation to learners, which eventually lead to learning. In the previous years, a professor would deliver a lecture while standing behind a rostrum in a huge lecture hall. It was a one-way communication mode where his/ her words are words of God, and students sit quietly embracing his/her words busy taking down notes. In these days they have been replaced with more innovative and creative ways of disseminating, sharing and facilitating knowledge development in students. With computer being their flesh and blood, creativity and innovation have been incorporated in our teaching and learning, assessment and supervision. Coupled with technology, newer approaches to T&L such as Outcome Based Learning (OBL), Student Centred Learning (SCL), and Problem Based Learning (PBL), Case Study (CS) have also emerged in recent decade and research has proven that many have positive impact on learning.

The college has developed four ICT enabled classrooms facility for the effective knowledge delivery to the students. The college has well furnished Reading Hall for developing reading habits. Department of Geography, Economics, Botany, Chemistry, and English organize field visits/projects/survey to their respective students for promoting participative learning. IQAC of the college has organized workshops/ seminars on e-resources, ICT based teaching- learning and innovative strategies in teaching-learning processes. The college motivates teachers to attend training programmes, workshops/seminars on quality related themes. Department of Chemistry uses Chem-draw ultra software for drawing structures of compounds. Department of Mathematics has adopted software like LATEX , Scilab Software anf Maxima Software for enhancing learning abilities of the students.

Department of Computer Science provides personality development training for their UG students. Department of Chemistry and Geography use models and charts in teaching-learning. The college encourages students to participate in Chemiad and Quiz competitions. Creative and innovative ability of the students is improved in the departments like Marathi and English by making the students to write their own creative pieces such as parody, short stories, short poems and slogans. They are given the topics to write essays on the current social, cultural and political issues.

The activity of poster presentation cum exhibition is organized in the different departments like English, History, Chemistry, Physics and Zoology. The students get developed in the skills of collecting and organizing data along with proper references and pictures. Similarly seminar competition conducted in the departments of Geography, English and Chemistry help the students to improve their creative and innovative ability; they also get inspired by experiencing improvement of the skill of elaboration. Moreover, Rangoli competition arranged in the college causes a great improvement in the artistic skills of the students; they also think in an innovative manner – how to use variety of colors for the creation of

beautiful Rangoli design. Visit to tourist places as a part of study tour are also arranged.

File Description	Document
Any additional information	[View Document]

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 82.53

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	[View Document]
List of the faculty members authenticated by the Head of HEI	[View Document]

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 46.61

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
15	15	12	11	11

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	[View Document]
Any additional information	[View Document]

2.4.3 Teaching experience per full time teacher in number of years

Response: 20.14

2.4.3.1 Total experience of full-time teachers

Response: 564

File Description	Document
Any additional information	[View Document](#)

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 10.95

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	2	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters (scanned or soft copy)	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

All the staff members in the college make every effort and try at their level best to implement effectively the evaluation reforms of the university. Apart from this, all the departments of our institute prepare to evaluate whether the students have comprehended and understood properly or not. They also try to seek if the students have comprehended to a certain degree by adopting the various practices as mentioned below:

- Internal tests are organized by each and every teacher related to his/her subject so that the students prepare each and every topic separately and deeply.
- The students are given opportunities to present the seminars in order to develop their oratory skills such as stage daring, proper pronunciations and the tone of speech.
- The oral questions are asked by the concerned teachers to the students after teaching the certain topic/ unit in the class-room, with the help of which the degree of comprehension of the students is judged and the part which is not understood easily by the students, is taught and explained again by the teacher
- The list of the titles for the home assignments are displayed by the teachers and the students are expected to think and write at their own on the topic given. He is suggested to get it checked by meeting and discussing with the teachers. The teacher gives proper suggestions by pointing out the mistakes and the style of writing of the students. In his next attempt of preparing assignments, the students think of the earlier suggestions, try their level best not to commit previous mistakes. Consequently the teacher finds the improvement of the student and both of them get satisfied.
- Poster presentation is one of the major activities that help us in the process of evaluation and reforms. The students prepare posters on the topic related to their syllabus or curriculum and they present or display it in the exhibition organized in the concerned department. This activity is helpful for the students for indirect preparation of their tests and evaluations.
- Similarly, group discussions take place in the class-rooms and laboratories where the students are made to think independently and given access to present his/her views on that topic. In this activity , the skills like coping with others, rethinking on the suggestions already made and finalizing the solution for the issue; are the skills that develop among students.
- Pair-work is an innovative activity which is conducted for the better understanding of the students. It is done mostly in case of practical subjects like English language, Mathematics and all the subjects of Commerce.
- Expressing one's own views as well as agreements, disagreements and partial agreements in the form of debating organized for the students assist us for the better analysis of evaluation. Creative thinking of the students is given exposure through science project exhibition in the different departments like Physics, Chemistry, Biology and Botany.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Effective implementation of the evaluation reforms is always aimed at by the institute. The detailed

schedules of internal examination at UG and PG level are displayed on the notice board so that it will be communicated to the students in advance before the examination commences for the purpose of proper planning by the students regarding the preparation of the exam. The meetings of the Heads and their Assistant Teachers are organized. During these meetings it is observed and confirmed if any new evaluation method has to be used for assessment.

The suggestions given by the faculty are considered and new methods, if found suitable are approved unanimously. All the decisions and systems reformed during these meetings are suggested to the students and teachers through notices. And then the Heads of Department/Co-ordinators monitor effective and timely implementation of the system and procedure of evaluation. Meetings are held with the departmental faculty as and whenever required.

It is often taken care of in the institute that continuous, frequent and consistent internal evaluation will take place properly and effectively. Practicals are organized in the various departments like Geography, Botany, Physics, Biology, Mathematics, Chemistry, Commerce and Computer Science. The students are expected to complete their journals in time and get them checked from the concerned teacher and get it signed by the Head/ Co-ordinator at the end of the academic year before the practical and written examination begins. The students do the survey of different areas and prepare the projects of Environmental Science. The projects are observed by the concerned teachers and the teachers guide them for the reform of the project and finally the report is submitted as a part of internal assessment. The project of Environmental Science is compulsory part of evaluation of the second year students belonging to Arts, Commerce and Science as well as computer science branch. Even the students of commerce faculty also prepare the projects related to the world of banking and marketing as the part of internal examination.

Every new student admitted at the FY level in different faculties such as Arts, Commerce, Science and Computer Science is given the format to be filled by him/her in which the details of his/ her physical position are mentioned. And then it is made compulsory that the student should visit the Chief Medical Officer at Government Primary Health Center which is close to our college campus. In a sense, physical check-up and physical training facilities are mandatory for the students. As a result, compulsory internal examination in the subject of physical education at first year level is arranged.

Our P.G. departments like the Department of Marathi and Department of Commerce suggest the students to choose the topics from their syllabus to prepare the projects as per the norms and guidelines laid down by University in the curriculum. The project reports are prepared and submitted by M.A/ M.Com students and it is part of evaluation reforms.

File Description	Document
Any additional information	[View Document](#)

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

During the academic year, the exam is conducted in two different half-i.e. first semester and second

semester. The examination department of the University declares the schedule of the examination and the examinations are conducted as per that schedule. As a part of Evaluation and reforms, the detailed schedule for examinations for U.G. programs and continuous assessment for P.G. programmes (in the department of Marathi and Commerce) is displayed on the notice boards and is strictly implemented without any change.

Even the schedule of the examination is conveyed through notice or by arranging the meeting to the teachers in advance so that the teachers may suggest the students to prepare for the exam with the help of proper time-planning.

In the opening days of the academic year, before the class-room teaching starts, the students are as well intimated about the portion of syllabus and curriculum, aims and objectives of the course as well as the lists of texts and reference-books are all provided to the students. Similarly, they are given crystal clear ideas regarding nature and format of question paper and quantity of marks for topics prescribed by the Board of Studies of the University. Consequently, no grievances occur during post-exam period. Besides all these major practices, some of the following frequent & consistent systems help the institute to avoid examination related grievances:-

* Internal squad committee is framed. Senior teachers of the college are members and one of them is appointed as the chairman of this committee. This committee pays visit to the examination hall as a part of raid and check the students whether they practice some malpractices or copy-like matters during the exam-hours. If it is found to be done, the committee takes the strict action and the students are not allowed to write the paper during that session of that particular subject.

* Exam committee arranges the staff meeting before the exam commences. In this meeting, the instructions regarding conducting the examination as well as maintaining the discipline during the examination period are discussed and finalized. Even the format of special instructions for the students is decided.

* Exam related rules, regulations and notices are displayed on the notice board for the students. So also, internal senior supervisor orally gives the suggestions in the examinations hall during his visit before the exam hours start.

* Appointment of additional senior supervisor in certain circumstances of large number of students is done.

* Central Assessment Programmes of F.Y. level as well as assessment of internal examination of P.G. level are strictly arranged in the college campus itself. Teachers are suggested to assess the papers impartially and by taking into consideration the proper content and the style of writing of the students in their answer sheets.

* Post-result applications of the students are invited for the revaluation / verification of the answer sheets or the marks obtained. By appointing the concerned teacher immediately, such answer sheets are verified and revaluated and students are given the result in proper time.

File Description	Document
Any additional information	[View Document](#)

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

As a part of annual planning, the principal frames different curricular, co-curricular and extra-curricular committees in which the chairman and subsequent members are appointed . Academic calendar is an important committee that functions throughout the academic year right from the beginning till the end of each and every academic year. The Head of Department with his staff members conduct a departmental meeting to plan the academic calendar of the next academic year. They discuss about the programmes and activities to be done and finalize the tentative academic calendar. The academic calendar finalized in the meeting is submitted to the Principal and Chairman of IQAC. When the new current academic year starts, the programmes and activities are begun and conducted. Further, it is also observed if the programme as choked out in the academic calendar is followed or practiced or not. This observation is done, of course, by the administrative authorities. However, mostly it is seen that all the programmes are arranged as per the pre-planned schedule.

 If some situation of deviation/changes occurs due to some occasional reasons, the changes are brought to the notice of some administrative authority and prior permission of the concerned authority is taken and then the activity is conducted with full academic spirit. Consequently, the desired outcome is experienced and gained that helps continuous internal evaluation.

Academic calendar, though it is limited to that particular academic year, it is observed at the end of every academic year and during the departmental meetings it is decided not only to continue but also to add some more new and innovative activities in it. In a sense, it is seen and it is also certain that consistent continuous and frequent practices of the academic calendar is a good feature of conducting continuous internal evaluation and it's reform also takes place time to time.

 Preplanned, regular, consistent and frequent meetings is a good practice conducted in our institute. The Principal of the college organize the meeting of the whole staff where the guidelines for the proper implementation of the planned programmes are informed to the staff. The Principal also conducts the meetings with the Heads of the Departments of the concerned department where common problems of all the departments are put forth and resolved. All the Heads of the concerned departments organize departmental meeting every month. In the departmental meeting various schedules and processes of evaluation process and reforms are suggested, discussed and finalized. The College Examination Officer (CEO) also conducts the meeting with the whole staff. He also arranges the meeting of examination committee. During the meetings related to the examination work, all the norms, guidelines as well as rules and regulations laid down by the University are informed and it is strictly suggested to follow them without any excuse. In brief, departmental staff meetings, meetings of the examination committee and Principal's meeting with the staff are regular practices for the proper and effective execution of the activities mentioned in the academic calendar.

File Description	Document
Any additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The basic goals of higher education such as the dissemination, creation and application of knowledge as well as developing innovative minds for sustainable better world are preferred and attained by defining the Program outcomes, program specific outcomes and course outcomes. Teachers impart the subject related skills taking into consideration the outcomes through various teaching - learning activities. The program outcomes, program specific outcomes and course outcomes for all programs are prepared by each department and uploaded on the institutional website.

File Description	Document
Any additional information	[View Document](#)

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The institute evaluates the level of performance of students in accordance with its program outcomes, program specific outcomes and course outcomes through teaching-learning and evaluation methods. The POs, PSOs and COs are attained as below .

Attainment of Programme Outcomes is evaluated through:

- Co- curricular activities
- Extra- curricular activities
- Extension activities
- Various competitions
- Exhibitions
- Awards and Prizes to students

Attainment of Programme Specific Outcomes is evaluated through:

- Teaching and completion of syllabus
- Evaluation and assessment of papers
- Internal examination (Class test and Tutorial)
- External examinations held by university
- Practicals
- Assignments
- Projects
- Class activities
- Seminars

- Group discussions

Enriching academic performances reflected by the academic results. The institute has shown its academic success through rankers in different subjects.

Attainment of Course Outcomes is evaluated through:

- Students' Performance in above mentioned Programme Specific Outcomes
- Personal interaction with students.
- Increasing strength of students opting for higher studies like post- graduation and research in recent years.

Women empowerment by cultivating skills such as gaining confidence, leadership, and management and professional qualities required for employment in government, non-government or private organizations.

File Description	Document
Any additional information	[View Document]

2.6.3 Average pass percentage of Students

Response: 52.7

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 312

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 592

File Description	Document
Institutional data in prescribed format	[View Document]

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.76

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 6.8

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
1.25	1.25	1.15	1.15	2.0

File Description	Document
List of project and grant details	[View Document](#)
e-copies of the grant award letters for research projects sponsored by non-government	[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 28.57

3.1.2.1 Number of teachers recognised as research guides

Response: 8

File Description	Document
Any additional information	[View Document](#)

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.71

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 4

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 28

File Description	Document
Supporting document from Funding Agency	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Preamble

Fundamental aim of Higher Education is to teach basic concept and its application for economic development and growth. This is an important step towards the improvement of infrastructural facilities and up-gradation of literature. Newly appointed faculties are also benefitted by the activities that govern their career path. It is not only helpful to the faculties but also for the students to get innovative ideas. At the same time this knowledge is applicable to society development. With this aim the institution has an incubation center which provides a platform for students to develop their innovative ideas into small scale business.

Research Policy of Institution:

1. **Seed Money:** College has no provision of seed money for teacher involved in research activity in the budget.
2. **Research Grants:** The Principal and Research committee encourage the faculty members to file the proposals to various funding agencies for financial assistance in the form of Minor and Major research projects.
3. **Leave:** The Institution provides duty leave to teachers to complete their research project. Under Teacher fellowship scheme leave is sanctioned by the Institution and another teacher is appointed on leave vacancy. For field survey and reference work up to three days duty leave is sanctioned.
4. **Other Facility**: The research is going on in the respective departments of the Principal Investigators. Different departments have the required research facilities in the form of Instruments and apparatuses. Only available laboratories of B.Sc. Grades are available. There is no separate research laboratory. Under the collaboration with Pharmacy College some research facilities and library facilities are also available to life science faculties for research.

e. **Research Facilities**: Many Research facilities are made available to the research scholars in the campus are as follows:

i). Broadband Internet facility.

ii). Reference books in Library.

iii). Computers with Printer and stationery

f. Students are encouraged to participate in research activities.

1. The students are sent to participate in Research seminar, workshop.
2. Our students participate in Avishkar Competition organized by the University of Pune.
3. Our students participate in GMRT Science Day competition organized by GMRT, Khodad (Narayangaon) district Pune (Maharashtra).
4. Under Environmental awareness program students actively participate in research projects.

The college upholds the idea that researchers are free to choose the subjects of their research, to seek support from any funding source for their research work, and to report their findings and conclusions. However, the research and findings shall be subjected to the scrutiny and constructive criticism of peers. It is also held that research techniques used by the researchers shall not violate established professional ethics, pertaining to the health, safety, privacy and other personal rights of human beings or to the infliction of injury or pain on animals.

Though the college is committed to create a conductive environment for research, it may not support all research proposals due to limited resources. But it shall allocate the infrastructure facilities and other resources for research program. It shall provide opportunities to researchers for writing research proposals and reports, publications etc.

File Description	Document
Any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 2

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	1	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
e- copies of the letters of awards	[View Document](#)

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0.63

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 5

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 8

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)
Any additional information	[View Document](#)

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 1.61

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	28	3	8	4

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 1.97

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	17	13	8	12

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

To create social awareness about community , number of activities run under different departments like Vidyarthi Kalyan Mandal, **Vishakha** committee and Women council, NSS, NCC, Cultural committee, Extra-mural committee, **Unnat Bharat Abhiyan** and Anniversaries celebration committee. These committee members counsel the students to participate in social issues related activities.

Under Vidyarthi Kalyan Mandal, different social programs like Anti-Tobacco Rally, Health Check-up program, Seminars and workshops like Nirbhay Kanya Abhiyan, Competitive exams workshop and Special guidance scheme were organized by the department. Under this committee earn and learn education program was run due to which the economically poor students were benefitted.

NSS and NCC departments of our college run following activities collaboratively or individually. These activities were **Shramadan as Cleanliness Drive** (*Swaccha Bharat Abhiyan*), Blood Donation Camp, Tree Plantation, Water and Tree Conservation Program, Health Checkup Camp, Awareness Program, Road

Safety Abhiyan, AIDS Awareness program and Special Camp (for one week) in the adopted villages. They also organize different rallies regarding social issues to create awareness among local inhabitants.

Vishakha committee and women council organized Women Special Guidance Scheme, Rangoli competition, Food processing, Health awareness lecture series and Personality development. In these programs local women actively participated with girl child. This committee also conducted Lectures on Woman empowerment. The committee actively involved to solve women related issues. Different sexual harassment video clips were shown to them to aware themselves.

Unnat Bharat Abhiyan Scheme was adopted for five villages namely Santwadi, Kolwadi, Ale, Wadgaon Anand and Wadgaon Kandali. Under this scheme our students had completed primary survey for economic and social issues. To consider these issues, we planned some activities to improve their economic and social status. We focused to register the voters those who completed eighteen year of the age under Voter registration camp. We also guided the students for Pradhanmantri skill development program.

Anniversaries celebration committee celebrated anniversaries of eminent social personalities throughout the years. Under Extra-mural education, different lecture series like Bahishal Vakhyan Mala, (Jaykar Vakhyan Mala, Sant Gadage Baba Jesta Nagrik Vakhyan Mala, Yashwantrao Chauhan Smruti Vakhyan Mala) were organized by the institution. Cultural committee members promoted and guided the students for street play act, one play act, Social issues drama and folk dance. These actively conducted programs of our institute created awareness not only to the students but also to the local inhabitants. Thus the whole communities of peoples were benefitted.

Science students of our institute were participated in Biodiversity conservation program. During the year 2011-12 to 2012-13 twenty students were trained for Biodiversity conservation and assessment. In this program Expert lecture series and Field work camp were organized by the institution. For Biodiversity assessment Durgawadi plateau was selected as a site. For this program UGC and Forest department were provided the fund and support. To create local awareness among people and tourist our students had organized wild life protection rally during Wild life week.

Our staff members work as an expert faculty for Environmental awareness, Biodiversity and conservation, Medicinal plant conservation, Health awareness, Personality development etc.

File Description	Document
Link for Additional Information	[View Document](#)

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 5

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	3	2	0	0

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)
e-copy of the award letters	[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 34

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
13	11	5	2	3

File Description	Document
Reports of the event organized	[View Document](#)
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document](#)

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 33.65

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1182	520	952	834	217

File Description	Document
Report of the event	[View Document](#)
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document](#)

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 24

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6	6	8	3	1

File Description	Document
Number of Collaborative activities for research, faculty etc	[View Document](#)
Copies of collaboration	[View Document](#)

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 9

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2018-19	2017-18	2016-17	2015-16	2014-15
3	5	0	0	1

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	[View Document](#)
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	[View Document](#)
Any additional information	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Classrooms: The College has **24** well ventilated classrooms and 01 seminar Hall with adequate seating arrangements. The institution ensures that all the basic and essential infrastructural facilities are made available for imparting quality education.

All the classrooms are provided with wooden benches, black / green boards, fans, tube light and electrical fittings. The classrooms are provided with large window for better and efficient access to natural light and air for ventilation.

Laboratories: The College has **09** laboratories for UG and PG. There are well equipped laboratories for the subjects Chemistry, Physics, Botany, Zoology, Geography and Computer Science courses. All the laboratories are equipped with ICT facilities. The laboratories are updated regularly with addition of equipment with latest specifications as per the needs of the department.

Computer Facility: The College purchased Cloud Based ERP CCMS (Centralized Campus Management System) software. The college has **4-**computer laboratories with **124-**computers and **6-**laptops with antivirus software. All the computers are connected to Broadband internet connection with **50-**mbps speed. The campus has secure Wi-Fi facility with speed of 50 mbps through **3-**WiFi access point and 1-router. Staff and students are provided with Wi-Fi connection on their laptops, tablets and smart phones.

The college has **32-**CCTV cameras, **4-**Notice boards, **09** -LCD projectors, UPS, and **31-**printers.

The college has student facility center in library having **6 –**computers and **2-**xerox machines.

Other facilities:

1) Botanical Garden: The department of Botany maintains the botanical garden spread across **500** sq. meter area. It has about 90-species of ornamental as well as medicinal plants and **01**- Vermicompost units.

2) Hostel facilities: The College has girls hostel with the capacity of **33-**students.

3) NSS Unit: The College has an NSS unit with sanctioned strength of **250** volunteers. NSS office (**100** sq ft) is equipped with computer and other facilities.

4) NCC Unit: The College has an NCC office of **200** sq ft area equipped with computer and other facilities. The college students are enrolled as per the norms.

5) Academic Facilities: All the departments are equipped with computers, LCD projectors, internet and printers. The library has **6-**computers which can be used by the staff and students.The reprographic facilities are available in examination section and in student facility center. Library has a specious student

reading hall with area **450** sq. feet and **33** cubicles for seating.

File Description	Document
Any additional information	[View Document](#)

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

The college provides adequate facilities for Indoor and Outdoor games, Gymnasium and Yoga activities.

Indoor and Outdoor Games

1) Indoor Games: The college has indoor hall of **1768** sq. ft. for indoor games. The college provides facility for Indoor game like , chess, riffle/pistol shooting range of 10 meter , Kabaddi mat (210 Units)

2) Outdoor Games: The college has two well-constructed playground of area **3**-acres. There is provision for outdoor games like Kabaddi, volley ball, hand ball, basketball, Kho-Kho, **200** m. running track and athletics games .

3) Gymnasium : The college gym of **1144** sq. ft. area has simple weight lifting gym. The college provides facility for Indoor games, like wrestling, weight lifting, and weight training machines.

4) The alumni of the institute train the student for Kabaddi, wrestling, etc.

6) Auditorium: The College has an auditorium equipped with audio-video, light, public address system, etc. The college provides facilities for cultural activities, like co-curricular, extra-curricular, extension, etc.

Near about 30 students use sports facility on the campus every day.

File Description	Document
Any additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 16

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 4

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)
any additional information	[View Document](#)

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 8.79

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
8.10	12.10	8.50	18.30	12.55

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)
Audited utilization statements	[View Document](#)
Any additional information	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library is partially automated with Vriddhi 'Software' developed by Hindustan Computer Company. It is integrated with all Modules of higher education ERP and has a multi-user accessibility. It is extensively used for generating various reports. General reports module generate various reports like statistical report, Issue register, attendance register, member personal attendance, reservation register, binding register, materials barcode printing etc. The accession register report generates the lists corresponding to category wise registers. Barcodes for books are automatically generated through accession register. In transaction module there is provision to circulate the books, attendance of user, book title entry, book accessioning, etc. In periodical reports module provide the periodical accession register and list of subscribed periodicals of library. The library OPAC is searched by author, title, publisher, subject, keyword and standard class wise.

The details of the ICT and the other tools deployed to provide access to the library collection are as

follows:

Sr.	Facilities	Details
1	Vriddhi Software for automation	Vriddhi-Malegaon from the year 2014
2	Version of Vriddhi software	2.0 build 254.7
3	Status of automation	Partially automated
4	Electronic Resource Management package for e-books, e-journals	Available through N-LIST INFLIBNET
5	Library Website	Separate web page in College website http://bjcollegeale.com/library/
6	In-house/remote access to e-publications	Available through N-LIST
7	Library automation	Yes
8	Total number of computers for public access	6
9	Total number of printers and scanner for public access	1
10	Institutional Repository	Available in the Library computer
11	Internet bandwidth/speed	50 mbps
12	Library OPAC	Yes

The Vriddhi Software Company, Malegaon has upgraded the software as cloud based version recently. The library is having **06**-computers connected with LAN.

The purpose is:

a) Availability of internet to the students and staff facilities through computers.

b) Accessibility of free e-books and e-journals through these computers.

c) Free access to institutional repository.

File Description	Document
Any additional information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The Library: The College library has developed a good collection of useful reading books. These are in addition to the regular syllabus based Text and Reference books. Apart from this it consists of Biographies Encyclopedia, Dictionaries, books for competitive exam, Journals, Special reports and other essential knowledge resources. At present, the Library has more than **16092** books**.** College has defined certain parameters to identify rare books. A book is considered rare if it satisfies at least two-third of the below mentioned criteria-namely age, substantive importance, scarcity, physical characteristics and condition of the book. As per these criteria the library has **4-rare books** and **222-**other **knowledge resources**

File Description	Document
Any additional information	[View Document](#)

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	[View Document](#)
Any additional information	[View Document](#)

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.59

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0.059	1.29614	0.82671	2.87518	2.90512

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	[View Document](#)
Audited statements of accounts	[View Document](#)
Any additional information	[View Document](#)

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Any additional information	[View Document](#)

4.2.6 Percentage per day usage of library by teachers and students

Response: 8.28

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 190

File Description	Document
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institute has regularly upgraded its IT facilities as per the needs and requirements in the last five years. The institute has introduced BCA (Commerce) course in the year 2008-2009 and B.Sc.(Computer Science) course in the year 2014-2015. The Institute has updated its IT facilities with increased number of computers, internet connection, bandwidth, laptops, LCD projectors, Xerox machines, scanners, printers, licensed software, server online admission process, , UPS batteries, windows operating system, college website, etc.

All facilities including hardware, software, internet, network and website have been updated through processes of purchase and maintenance. The college has recently upgraded the internet connection bandwidth from 2 MBPS to 50 MBPS. There is an increase of more than hundred desktop computers from **71 to 176**. The teaching and learning process is enhanced using ICT tools. The students, teachers and non-teaching staff are encouraged to use academic and administrative software.

The following comparative chart shows updates of ICT facilities in the last five years.

Sr. No	Facility	Second Cycle	Third cycle
1	Total Computers	71	176
2	Campus Network	02 MBPS	50 MBPS
3	Computer laboratory/centers	01	04 + 1 Student Support Center
4	ICT enabled classrooms	03	04
5	Smart boards	0	0
6	Printers	19	31
7	Number of LCD Projectors	03	09
8	Wi Fi facility	Available	Available
9	Laptops	05	06
10	LED TV Set	03	00
11	Lecture Capture System	0	00
12	Scanner	02 (Scan/ Printer)	04 (Scan/Printer)
13	Xerox Machine	02	05
14	Various Software	Tally	Vriddhi / Busy software
15	Antivirus Software	50	50
16	UPS Battery	10KVA UPS+30 150 AMP Battery	10 KVA UPS+50 Battery 15 KV UPS +50 Battery
17	Microsoft Office	Pirated	Pirated
18	Window OS System	Pirated	Pirated
19	CCTV	16	32
20	Generator	01	30 KVA

File Description	Document
Any additional information	[View Document](#)

4.3.2 Student - Computer ratio

Response: 16.8

File Description	Document
Any additional information	[View Document](#)

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 35-50 MBPS

File Description	Document
Any additional information	[View Document](#)

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 3.44

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
6.26935	3.99295	4.5923	5.3935	2.9547

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)
Audited statements of accounts.	[View Document](#)
Any additional information	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institute has well defined guidelines and procedure for repairing and maintenance. All the physical, academic and support facilities are augmented and maintained through various college committees such as College Development Committee (CDC), IQAC, Library committee.

Maintenance policy and procedure:

The institute uses mechanism for maintenance of the physical and academic facilities as per following points:

1) The institute makes provision in budget for maintenance.

2) Requisition is collected by office through internal communication sheet.

3) Permission is sought from CDC. and Institute

4) The institute makes provision in budget for emergency requirements.

5) The institute invites quotations for the proposed work from different vendors.

6) Work order is issued after comparative analysis of different quotations.

7) Job completion report is prepared by technician and signed by concerned head.

8) Payment is processed through concerned authorities and forwarded by the Principal for final payment.

Procedure for utilization of facility:

1) Science Laboratory:

- The maintenance of electrical and electronic equipment is verified by the faculty members of concerned departments and whenever necessary, a college technician for repair is called for maintenance.
- Class wise laboratory schedules are followed as per time table.
- Regular updates of dead stock register.
- Handling of equipment, instruments and chemicals is done using standard procedures.

2) Computer Laboratory:

- The college has appointed two technical persons for maintenance and up gradation and technical issues related to computers and electrical.
- The institute website is maintained and update regularly .
- Class wise computer laboratory schedules are followed as per the time table.
- New requirements are processed by technical assistant from the department of computer science.

3) Library:

- Library staff takes care of the regular functions of library.
- Library attendants take care of issue of books, collection, cleaning the stock room and reading hall regularly.
- Students can use the central reading hall in campus from 9.00 am to 5.00 pm.
- Students must procure a library card after admission which can be used for issuing two books every week.

4) Classrooms:

- College timetable is designed by faculty In-charges keeping in mind the maximum utilization of classrooms and physical facilities.
- Classrooms are allotted as per student strength.
- Separate non-teaching staff is appointed for cleaning Classrooms ,college campus and housekeeping.

5) Sports complex:

- Gymkhana committee has the responsibility of the development and maintenance of sports facilities.
- Gym equipment are maintained and repaired as and when required.

All the available sports facilities are properly utilized for the promotion of sports in the institute.

File Description	Document
Any additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 32.87

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
971	332	550	897	778

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 18.5

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
351	358	497	605	205

File Description	Document
Any additional information	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

3. Soft skill development

4. Remedial coaching

5. Language lab

6. Bridge courses

7. Yoga and meditation

8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: B. Any 6 of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 42.15

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
950	855	895	910	950

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of the students benifitted by VET	[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 4.47

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	10	10	23	23

File Description	Document
Self attested list of students placed	[View Document](#)
Details of student placement during the last five years	[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 32.05

5.2.2.1 Number of outgoing students progressing to higher education

Response: 100

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education	[View Document](#)

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 23.67

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	2	1	1

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
6	5	5	5	4

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Our institution has functional student council. The student council is formed under the guidance of Board of Students Development. The college has an active Student Council formed as per the guidelines given by the Savitribai Phule Pune University, Pune. The Student Council is established every year during the first term of the new academic year. The University Representative (UR) is elected from amongst the Class Representatives (CR). The college has its own student council. The Board of Students Development undertakes various schemes for the students like Karmaveer Bhaurao Patil Earn and Learn Scheme, Personality Development programmes, cultural activity, rally for road safety and Dengue awareness.

The student council helps to share valuable ideas, interests, and concerns with the teachers and principal. They often help to raise funds for social activities, including social events, community projects, helping people who are in need. Student councils usually do not have funding authority, but they can collect the funds from the people for the donations to the affected area in the country. Student Council provides a platform to students for co-curricular and extra-curricular activities. The Council renders a help to smooth organizational functioning such as in Anti-Ragging Cell, N.S.S., N.C.C., College Magazine Committee, Sports Committee, Cultural Committee, Library Committee, extra mural committee and soft skill development committee. The purpose of the student council is to give an opportunity to the students in various events and explore their abilities. A Student Council will identify activities that would like to be involved in organizing, although the final decision on the activities of a Student Council should be agreed with college management.

In our college students play a valuable role for institutional management, encouragement and assistance in the establishment of a Student Council can be provided in various ways, like , providing

information and guidance on the role and potential benefits of Student Councils. In the initial stages, the Principal, together with the other teachers, can assist in the development of a Student Council in several ways, like, addressing the students the role of a Student Council and the role of individual representatives in the Council, by facilitating the holding of elections and by advising on an appropriate constitution or statement of objectives. As the Council develops and begins to expand its responsibilities, the Principal assists in guiding the Council's development, so as to allow for a constructive and purposeful Council. Similarly the interest and support of teachers will be of great value to a Student Council, particularly during the early stages of its development. It is generally desirable for a member of the teaching staff to attend meetings of the Council.

The support and guidance offered by a teacher is very useful to a Council while planning its activities during the academic year. Allowing to teachers to attend Council meetings will help to build a co-operative and good working relationship between students and staff of the college.

File Description	Document
Any additional information	[View Document](#)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 4

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	4	4	4

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Our institution has registered alumni association and which is actively functioning in college. The alumni association helps college by various ways. Alumni association actively participates in various activities such as cultural programme , alumni meet, parent teacher meet, and farewell function of the final year students organized by college. Association has gifted books for central and departmental library. The associations help us to create the placement opportunity for the final year students. They contribute through organizing the guest lectures by inviting visiting faculty and resource persons.

Alumni maintain connections to our educational institution regularly. Many times they come to the college and try to share their experiences with the current students. This will help to the student for building their future. They share their knowledge to existing students to availed various opportunities at different field. Alumni network has a real life benefit for current students. Alumni also spend their valuable time to offer career support to current students. This enhances the students' experience and gives them competitive edge in today's tough job market. Alumni can help students in getting placed at their respective organizations. An Alumni Meet is organized to celebrate and refresh old relationships and form new ones. The alumni are thrilled to be back in the campus again and interact with new students.

During Alumni Meets students, teachers, principal or hosts are required to deliver welcome speeches in keeping with the occasion in mind. It helps students get placed at their respective organizations. Purpose of an association is to foster a spirit of loyalty and to promote the general welfare of organization. Alumni associations exist to support the parent organization's goals, and to strengthen the ties between alumni and institution.

File Description	Document
Any additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 5

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Our Vision –

" To be the best rural institute for academic excellence, high morals and values for the welfare and prosperity of society as well as Nation."

Mission -

"To provide value based and skill oriented education to the rural students to make them self –reliant, ethically strong and responsible citizens of our country."

Village Ale has a grand tradition of *Varkari Sampraday*. A holy Feretory of Buffalo blessed by Saint Dnyaneshwar is close to the area of college. Hon. Balasaheb Jadhav College of Arts Commerce and Science is trying to fulfil the needs of the students. Our college has completed 25 years with great success in higher education by promoting to rural students especially girl students and economically poor students. The College also encourages girl students to enrol in higher education. It has fully well equipped infrastructure facilities, UG and PG courses for rural students to get education easily.

The college also helps to develop leadership qualities, moral values among students to improve their holistic development. It organizes various extracurricular activities and co curricular activities to enrich the special talent of students to improve their involvement in social activities. The College provides an innovative educational environment to the entrants in the college.

The college arranges remedial classes and special guest lectures for slow learners to improve their academic performance. The institute arranges some cultural programme to cultivate them towards our traditions and culture for the purpose to know it perfectly. It provides higher education to all sections especially backward classes. The institute gives priority on girl's education and concerns their empowerment. It also focuses on the total development of the students. It always works to expand the infrastructure to provide all facilities to the students and tries to sustain the overall academic and physical development of the students.

Our students of the college eagerly participate in various activities like extracurricular and co curricular activities. The students show their interest in intra and intercollegiate projects and participate in it such as programming, poster presentation competitions and cultural events. The college faculty also motivate the students to participate in NSS and social extension activity cell. The NSS organizes cleanliness campaign like Swachh Bharat Abhiyan, blood donation camp, environmental awareness through tree plantation programme, plastic band rally and social awareness programmes to make students aware of current environmental scenario and tr`y to make a good gentleman of the society as well the nation.

The college staff works very hard to improve students socially, morally and physically and their overall

development. The faculty try to develop their soft skills, leadership qualities and also personality. Realizing the need of society, the college has set goals and objectives and try to accomplish them.

File Description	Document
Any additional information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

The institution has a participative management. The college provides the better opportunity to all participating in the decision making process, the college administrative and academic structure is in a manner to make the decision by participative arrangement. Principal is academic head, followed by departmental heads. The college follows all such norms laid down by the Government of Maharashtra and the SPPU and UGC in Academic .The case study related to such Participative management is stated as follows:

1. During affiliation process all departmental heads are requested to send their proposals for commencement of new courses.
2. NSS special camp is held once in a year, the NSS committee conduct meeting to decide the place /venue, dates and that is provided as per the convenience and discussion with the principal.
3. The college has conducted seminar at state and National level as per the guidelines of university and financial assistance

The management authorities regularly undertake the review of working of the college in its Executive council meeting . The budget is prepared prior to the commencement of the academic year and is approved by the management. So there is a good support from the management relating to the implementation of the objectives specially designed to attain quality teaching and learning aspects of the college. The concentration is given on the regular lectures conducted by the staff, timely completion of the syllabus, guidance for better performance in the examination and providing best possible teaching learning environment. This is attained by regular meetings of department, of the staff member conducted by the principal from time to time. The participation of students in Sports, NSS, NCC, extra-curricular activities is encouraged in order to attain overall development of students.

The Science department has actively participated in project competitions and Avishkar Competitions. The Commerce PG students also prepare projects; the faculty members of these departments assist and guide the students in undertaking the research work. The faculties through its various committees try to motivate the students to take part in students welfare program by mean of earn and learn scheme. The cultural committees promote to the students to actively participate in drama competitions and debating & oratory competitions outside the college.

Thus the college works to attain the academic excellence through quality education and inculcating all possible soft skills in the personality of the students. The college plans for implementations through all academic calendars and the regular feedback from the students and the staff members also. Thus the role of management is very positive and forward looking.

The college has contributed college development committee as per new University act. In this committee, teacher's representatives, non-teaching staff representatives arranged meeting with management for decision making.

On the college level, departments are provided with authority to take own decisions for development of department, the decisions are conveyed to the principal and then finalized

File Description	Document
Any additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The extensive goals of Perspective Plan 2013–2019 are associated with Hon. B. J. Arts, Commerce and Science College Ale, which is committed to provide quality higher education and research, skill-oriented human resources and the plan is accordingly focused on these core themes. The perspective plan envisions the augmentation of infrastructure corresponding with the anticipated increases in student intake and courses. Improving the academic and support facilities for the students is one of the measures recognized by the Perspective Plan. The college strives to go ahead with this perspective plan helping as a roadmap for student's achievement and college's growth and development.

Specific objectives and goals of Perspective Plan 2013-19:

- To introduce a new undergraduate and postgraduate degree programs and research programs.
- To improve student enrolment.
- Improvement of infrastructure facilities like construction of more classrooms and laboratories, drinking water facilities, ramp for physically handicapped students, instrumentation facility, construction of sports facility and gymnasium.
- To establish the well-structured feedback system.
- Strengthening of Placement cell, arranging the placement drives and improvement in placement services.
- To strengthen research facilities and motivate faculty to involve in research, by undertaking Major and Minor research projects, publishing research papers in reputed journals.
- To apply for UGC, BCUD, RUSA grants for financial support.
- To establish functional MoUs, Collaborations, and Linkages with different, institutes for student training on-the-job training, field trips, placements etc.
- To conduct extension activities with the help of a local community and other stakeholders through NSS and NCC.
- To organize State / National level seminars on research and quality related themes.
- To increase the participation of students in research through, field projects, in-house projects.
- To improve library services like reading hall, computerization of library.
- To augment students support facilities.

- To introduce biometric attendance for staff.
- To introduce B.Sc. (Computer Science)

File Description	Document
Any additional information	[View Document](#)

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The college is governed by Dnyaneshwar Gramonnati Mandal Ale and permanently affiliated to Savitribai Phule Pune University, Pune.

Administrative Set up:

The organizational structure consists of the Chairman, Vice-Chairman, Hon. Secretary, Treasurer and Members. At college level, the College Development Committee (CDC) is an apex body and acts a link between the Management and the College. At College level there is Internal Quality Assurance committee (IQAC). The Principal is assisted by faculty in charge followed by the Heads of the departments and faculty members. For official level Office Superintendent is assisted by Senior and Junior Accountants, clerks and manual staff.

Academic administration:

At department level, the organization includes Head of departments, faculty members and non-teaching staff. Library organization including Librarian, Assistant Librarian and library attendants. Department of Physical Education and Sports is managed by Physical Director.

College Committees: Various committees are constituted for the planning, preparation and execution of academic, administrative and extra-curricular purposes. Each committee consists of chairman and members. The IQAC plays an important role for monitoring the internal quality of the institution. It is through these committees that the college seeks decentralization of power structure.

Service Rules and Recruitment:

For the service conditions and rules, the college follows the rules and regulations laid down by S. P. Pune University, UGC, New Delhi and Government of Maharashtra. The candidates are interviewed by the Selection Committee as per the rules. For recruitment of non-teaching staff, the management follows the rules set by Government of Maharashtra. Temporary posts are filled by the management as per UGC and Government of Maharashtra rule.

Promotional policies:

All the promotions of teachers are as per the career advancement scheme(CAS) setup by UGC and Government of Maharashtra. The promotion of non-teaching staff is taken as per the Government of Maharashtra norms. For promotion of Non-grant posts, Institute follows Government of Maharashtra rules.

Grievance Redressal Mechanism:

The college has a Grievance Redressal Committee, Women's Redressal cell and Sexual Harassment Committee, Anti-ragging Committee, and Discipline Committee for proper redressal of the grievances of students and the faculty. Student's Grievance Cell enquires and analyses the nature of the grievances in a strictly confidential manner. The aggrieved student is informed about the measures taken and check in the system is introduced to ensure there is no repetition of the same. The CDC works as a Grievance Redressal Cell for employees as and when necessary. The representatives of the teaching and supporting staff are free to raise issues regarding grievances if any in the meetings. CDC looks after the grievances related to service conditions, long leaves and other relevant problems. The CDC has a provision to call employee with grievance if any and discuss the issue and suggest positive measures to resolve the same

File Description	Document
Any additional information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: C. Any 3 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The College has a Management Information System (MIS). The information and data were gathered on various aspects and elements of the institution having interaction with all staff members. The management always show their interest for the rural student's developments. They conduct meeting for the cultural, educational and holistic quality enhancement of the institute.

The college has various academic and administrative committees with essential members and chairmen. Meeting of committees are frequently conducted and recorded in the proceedings. The compliance reports are generated and maintained. The Governing body (CDC/IQAC) formulates the policy decisions and strategic plan with the suggestions received from the following committee meetings and responds in a timely manner.

1. College Development Committee (CDC)
2. Internal Quality Assurance Cell (IQAC)
3. Academic Planning & Calendar Committee
4. Quality Improvement & Academic Research Committee
5. Examination Committee
6. Library Committee
7. Staff welfare committee
8. Alumni Association
9. Grievance Redressal Cell or internal complaint Committee

IQAC and CDC members always try to implicit for the suggestions and demands about quality enhancement of the institute. These suggestions are approved by the committee and passed to concerned committee for the execution.

File Description	Document
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The College cares for the welfare of the employees through various measures and schemes and promotes the staff to enhance their skills and academic standard by attending various professional developmental activities. The faculty members are encouraged to register for achieving higher educational qualification as M. Phil, Ph. D. For providing economical facilities The institute started Dnyanmandir Sahakari Sevak Co-operative society which holds deposits every year and provides easy loans with minimum interest rate to the staff. Financial assistance/loans are provided for various reasons by "Dnyanmandir Sevak Sahakari credit cooperative society" such as personal loan, festive loan, housing loan, vehicle loan, emergency loan, educational loan etc. Provision of UGC grant and Savitribai Phule Pune University Quality improvement grant helps to pursue the research projects and publications of articles in journals and books. All types of leaves facilities are available as the government rules and regulations for all faculty members. PF, DCPS and gratuity are available for benefits to all staff. Sanstha provides free uniforms to all non teaching staff. The institute has provided some necessary facilities such as Internet, laboratory and library facility freely for researcher. Every year the institute felicitates all staff for their academic achievement on Teachers Day.

File Description	Document
Any additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 18.95

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	6	5	4	6

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	[View Document](#)
Any additional information	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	1	0

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).	View Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 20.96

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	5	0	15	5

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Performance Based Assessment System (PBAS): The PBAS is monitored by the college. It is obligatory for the faculty members to fill and submit the performance appraisal report according to the standards of the University Grants Commission and in accordance with the plan given by the Savitribai Phule Pune

University. It is a three-part report whereby the teacher has to fill up the form containing the information of

Category I- Teaching-Learning and evaluation Related Activities

Category II – Professional development, Co-Curricular and extension activities

Category III – Research and Academic Contribution.

This form has to be filled at the end of each academic year which is then submitted to the Head of the Department with the essential documents. After evaluating the form, the head of the department forwards it to the IQAC. The IQAC of the college assesses and validates the report submitted by the faculty and validates the scores. This report is given to the Principal. The performance appraisal is also used for Career Advancement Scheme (CAS).

In addition to above, the college collects feedback from students to evaluate teachers 'performance. The feedback is analyzed and report is prepared and if necessary action is taken. Also Teaching diaries of teachers are checked by Head and Principal.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The institute has a statutory mechanism for audit. We have audit mechanism where statutory audit is ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year.

External Audit:

The external audit takes place annually .The Chartered Accountant, who works as an auditor is appointed by the college. The external auditor checks Accession records at three levels viz.
1) The checking of Accession record of the library.
2) All the purchase records & dead stock of the laboratories.
3) The dead stock and equipment of the gymkhana.

The nature of the payment is categorized into
1) Revenue Expenditure
2) Capital Expenditure

This is also checked by the auditor. The bills and vouchers of the revenue expenditure is checked. The vouchers and proper record with the concerned Department of the capital expenditure is also checked and verified. Departmental Accession Register, Dead Stock Registers/Purchase Registers are physically checked. After final checking of records, the external auditor signs the receipts and payment. For the grants received from the UGC, BOD S.P. Pune University, utilization certificates are prepared according to the allowed expenditure under various heads. This is duly checked by the C.A. and submitted to the corresponding authorities.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institute collects fees from the students against various courses as per the rules and utilizes for development. Budgetary allocations are made on various heads of expenditure in consultation with the college development committee. The I.Q.A.C. motivates the faculty and departments to mobilize the funds by submitting proposals for research projects, infrastructure development, academic resources etc. to various funding agencies such as U.G.C. and Savitribai Phule Pune University. Most of the faculty members are worked on minor and major research projects. The institute significantly contributes to the purchase of equipments, infrastructure development and academic programmes by investing its own share. The need for construction work and purchase from departments, committees and administrative office are submitted to Principal which plan and implement the construction along with purchase expenditures at the

institute level. The proposal of all of above necessary is then submitted to C.D.C for further process.

Grants received from various funding agencies-

Grants received from	2014-15	2015-16	2016-17	2017-18	2018-19
University Grants Commission	845028	00	00	00	00
Salary grants from Government of Maharashtra	26086323	31148993	34331636	37681156	40855973
EBC and BC scholarship grants from Government of Maharashtra	63280	00	48080	48080	00
Grants from University of Pune	672836	1069876	1194437	611660	805631
Students fees and fine	11683260	12747566	12410190	11946210	14935685
Fee grants	00	00	00	00	00
Others	233120	4500	122655	00	50000
Total	**39583847**	**44970935**	**48106998**	**50287106**	**56647289**

File Description	Document
Any additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Yes, the institute has established Internal Quality Assurance Cell (IQAC). The IQAC has been playing seminal role in designing and implementation of various institutional policies.

- IQAC conducts periodically meetings.
- Organization and Participation of students in the Avishkar.
- The IQAC forms various academic, administrative, curricular, co - curricular and extra-curricular committees at the commencement of the academic year. These committees help in the decentralization of day-to-day academic and administrative activities.
- The IQAC monitors and motivates the committees to conduct the quality programmes for overall development of the students.
- The IQAC prepares the academic calendar by keeping in mind the institutional vision, mission and objectives.
- The IQAC motivates the faculty to use e-resources in day-today teaching activity.
- The IQAC encourages the faculty and students to participate in various research activities and competitions.
- The encouragement is also given for publication of books and research articles to the faculty-

members.
- The IQAC promotes to organize seminars, conferences, workshops and training programs to develop research environment.
- The IQAC takes care of optimal utilization of infrastructural facilities and resources taking into consideration the diversity of the stakeholders.
- Financial support is provided to the faculty for presenting their research work in Seminars /Conferences/Workshops etc.
- The IQAC has submitted AQAR to NAAC.
- Collection and analysis of feedback from all the stakeholders.

One example of practices institutionalized as a result of IQAC initiatives is given as under

Competitive Examination Guidance Center

The Competitive Examination Guidance Centre of our college was established in 2012 with the objective of providing academic facilities to the students of college and nearby area aspiring for administrative career by successfully appearing for the Civil Services Examinations. The number of students wanted to pursue career in civil services is very less because of rural area, lack of information and guidance. The institute decided to start the Competitive Examination Guidance Centre in college to provide the platform for the students so that they get the idea about the various types of competitive examination. The students in rural areas are hardworking, polite and they have the potential to become successful in civil service, so that college has maintained this center.

File Description	Document
Any additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The college reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC.
        Following are two examples of institutional reviews and implementation of teaching-learning reforms facilitated by IQAC

Structured feedback and Review of learning outcomes:

        Feedback is a vital part of the teaching-learning process. The analysis of the effectiveness of teaching learning is made through the stakeholder's feedback mechanism. It helps the mentor to recognize that how the students know his or her subject being taught. The collection and analysis of feedback from different stakeholder assist the institution to understand the need of society and what other stakeholders foresee from the college.

        Keeping this view in the center, IQAC has developed well-structured feedback systems. IQAC

prepares various feedback forms and collects structured feedback on design and review of syllabus and student feedback on teachers. Each department analyzes the feedback, discusses in the departmental meetings and submits a consolidated report to IQAC and Principal for further improvement and implementation. From the academic year, 2019-20 the college has developed an online feedback system.

Student learning outcomes are reviewed through class tests, assignments, class seminars, field projects, internal assessment tests, and university examinations. University result analysis is made for each semester at the department level and is discussed in IQAC/CDC, meetings for further improvement and implementation.

Teacher's Diary:

Effective teaching achieves its success only if it is well planned. And, hence for the proper planning of teaching each teacher is provided with an academic diary containing timetable, annual/semester wise teaching planning, workload, teaching plan and academic and administrative committee responsibilities. Every teacher has to maintain an individual Teacher Diary to record the day to day teaching-learning activities regularly. The teaching Diary gives an overall summary of the topics covered by a teacher in each class per course, per semester. The individual Teacher Diary verified and signed by HOD of the concerned departments and is then submitted to the Principal for final approval. The Principal monitors the overall teaching performance of the teachers through the verification of the Diary.

Besides this IQAC has reviewed and implemented its teaching-learning process through the following ways:

- Choice Based Credit System (CBCS) for all PG programmes
- Use of ICT in teaching and learning encouraged
- Automation of library has done using Integrated Library Management Software (ILMS)- Vriddhi with e journal access and N - list membership.
- 50 Mbps internet connection and campus Wi-Fi facility.
- The college employed various student-centric learning methods such as class seminar, field visit, on the-job-training, survey, role playing etc.
- Collection of Performance Based Appraisal System (PBAS) from faculty

File Description	Document
Any additional information	[View Document](#)

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)
Any additional information	[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	[View Document](#)
Details of Quality assurance initiatives of the institution	[View Document](#)
Any additional information	[View Document](#)
Annual reports of institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

The college has secured 'B' grade with 2.78 CGPA in the 2nd cycle of NAAC Re-accreditation in Jan. 2013. Since then the college has endeavored incremental improvements in quality initiatives. Following are

the conspicuous quality initiatives during the post- accreditation:

- Conducted Academic and Administrative Audit
- Participation in AISHE and regularly uploaded all the reports
- Introduction of one UG - B.Sc. (Computer Science), two new divisions of Commerce and second division of B.A and B.Sc.
- Introduction of 03 PG (M.Sc. Computer Science), M.Sc.(Physics) and M.Sc. (Chemistry) from the Academic Year 2019-20.
- Introduction of Skill-Development programme.
- The college has established 11 functional linkages and 09 MOUs for research, student training, and job on the training, resources sharing etc.
- 04 ICT enabled classrooms and Wi-Fi campus.
- Functional Earn and Learn Scheme
- Conducted IPR workshops
- Subscription of INFLIBNET and N-list
- Implementation of e-governance in Administration, Finance, Examination etc.
- Up gradation of science laboratories
- Up gradation of library
- Up gradation of the college website from static to dynamic.
- Well maintaining of Vermi-Compost Unit.
- Organization of National, State and University level conferences, seminars and workshop for teachers and students.
- Organized faculty improvement programme in collaboration with UGC Human Resource Centre Savitribai Phule Pune University.
- Organization of various activities through NSS and NCC
- Up gradation of IQAC cell.
- Development in feedback system through IQAC.
- Installation of CCTV in the college campus.
- Capacity building for the students to various programs e.g., competitive examination guidance, special guidance scheme, career counseling,
- Organized blood donation camps

File Description	Document
Any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 13

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	1	3	2	3

File Description	Document
Report of the event	[View Document](#)
List of gender equity promotion programs organized by the institution	[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:
   1. **Safety and Security**
   2. **Counselling**
   3. **Common Room**

Response:

1. Safety and Security

Evolution of the Society depends upon gender equity. Our institute offers equal opportunity in all working areas to male, female, teaching, non-teaching staff, boys and girls.

CCTV Campus:-

The institute campus is under CCTV surveillance. The campus includes an entry gate, parking area, office area, ladies hostel, corridors of BCA, BCS building. CCTVs are well connected to the computer of the principal cabin. In case of any suspicious activity happened in the campus it was then followed by the CCTV footage and necessary action was taken at that time. The campus is armed by compound wall and fencing. The college has enough lightning at night for safety. A nightwatchman is there for security in the night.

Different Committees to Address Problems:-

The *Vishakha Grienvance Redressal Committee, Women's (Grievance) cell and Vidyarthini Manch committee* have been formulated in our college to address problems of girls and female staff. A special attention has been given to the girl's problem which they face while attending the college. These problems are treated at high priority levels by the various committees of the college.

In addition, our colleges have *"Anti-ragging committee"*. The phone numbers of the members of the committee are displayed on the board in the college premises to help the students. **"Say No to Ragging"** such boards are displayed in college to prevent raging in the college and also to create the awareness among the students.

The teaching as well as the non teaching staff has a keen eye on the misbehaving activities going in the college. These activities are immediately stopped with the help of the college Principal and nearby police station.

2. Counseling

Under Vishakha Committee one lady staff has been given the responsibility to solve the problems regarding girls of a particular class. A separate suggestion boxes were kept in college premises. Grievance cell take the necessary action against the suggestions and complain made by the students.

Students share their problems with the committee member. The Women's Grievance cell organizes the programs related to **Stress Management, Health Consciousness, Hygiene, Women rights, Personality Development of the girl, Beti Bachao Beti Padhavo, 'Janiv Jagarancha Abhiyan'** etc in the college for the development of girls and females. College has been appointing mentor teacher class wise i.e. for every class a mentor teacher is appointed every year. Mentor teachers are responsible for resolving problems of their respective class. He collects information from the students and they are sent to counseling.

3. Common Room

Our college has Common room for girls. This room has first aid box, dressing mirror, newspapers and napkin vending machine. Sick room is also available for the students. It is well ventilated. The college office staff members are always available for their help.

File Description	Document
Any additional information	[View Document](#)

7.1.3 Alternate Energy initiatives such as:

   1. **Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 18485

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 0

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 14629

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

In college solid waste is generated in the form of paper in class room and office. Paper wastes such as paper cups, tin cans are also generated in the college canteen.We have kept two separate dustbins to collect dry and wet solid waste in our campus. Scrap exam paper and junk material are collected in a separate room in campus and then it is handed over to "Shivshakti Scrap warehouse, Khed (Pune)" for proper disposal or recycling purpose. Other waste remaining in the campus which was unused for Vermicompost sent to Grampanchayat garbage van for proper disposal.

A) Solid waste management:

          Vermicompost Project: The College has a working "Vermicompost" Project. Suitable waste generated in campus is sent for vermicompost. This compost is excellent organic manure which is used for the botanical garden of a college campus.

B) Liquid waste management:-

     Except for Chemistry Laboratories, no such liquid waste is formed in the college.Liquid waste of

college washroom and laboratories aredirectly connected to Grampanchayatdrainage pipeline. Liquid waste generated in boys and girl's toilet is connected to soak pit.

C) E-waste management:-

There is no specific E-Waste management system in college however, E-waste material which is generated like Pen Drive, Mobile chargers, Keyboards, Displays, Hard Drives, Motors, Lamp Assemblies, Speakers, PC Boards, Computer drives and Connectors are stored in E-Waste room. Once sufficient quantity is generated then it is sent for proper disposal.

File Description	Document
Any additional information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The college is located in rural hilly area which sometime experiences droughts as compared to rest of Junnar. We are trying to install Rainwater harvesting system in the college campus but currently we don't have it. But efforts are being made to create awareness among the students and teachers to save water. We adopt good practices through different programs like "Earth is my Duty", "Cleanness day", "Diversity of Junnar" to save water. NSS volunteers and NCC cades frequently conduct a rally to create awareness about the save water save life. Trenches have dug around each plant which facilitates easy intake of rainwater. The water which was collected from the roof of the ladies hostel released into the botanical garden in rainy season. This helps in maintaining good botanical garden in college campus. To recharge the bore well, the college made a pit for water near the bore well.

File Description	Document
Any additional information	View Document

7.1.7 Green Practices
* **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
* **Plastic-free campus**
* **Paperless office**
* **Green landscaping with trees and plants**

Response:

GREEN PRACTICES

The college is situated on the Nagar Kalyan high way, which is well connected to Pune-Nasik high way too.

A) Bicycles:-

Students and staff from nearby villages use a bicycle and prefer walk to reach college. At the entrance, parking shed is constructed for student's bicycles and two-wheelers parking. No vehicle day is arranged periodically, which add a little step towards reducing carbon emission. On this day most of our students as well as teaching and non teaching staff preferpublic transportation. The college motivates students to use public transportation.

B) Public Transport:-

After the student gets admission, the college provides the necessary documentation to get State Transport division concession passes. Because of rural area nearby 25 km radius there is no other college so most of our student has no choice rather than to use public transport facility. More than 60% of our students use public transport facility to reach college. 20% of students use bicycles, and the number of bike users is less than 5%. The college provides bus facility to the students those are in the 25 km area. Students of BBA, BCS(ComputerScience) and B.Com faculty are availing this facility.

C) Pedestrian friendly roads:-

The college has a Pedestrian friendly Path in front of office and college building.

Plastic-free campus:-

NSS volunteers and NCC cades of College regularly arrange a campus cleaning drive to keep the campus clean. Our college actively participated in "SWATCH BHARAT ABHIYAN" run by an honorable prime minister. Environmental Science subject is compulsory at S.Y level as well as the Science department has chosen environmental as an optional subject for T.Y.B.Scto create awareness amongst the students. Boards aredisplayed in the campus to create awareness. The students and faculty members are encouraged to plant more trees and making the campus garbage and plastic free zone. To collect waste we have kept dustbins in and around a college campus. The unused waste collected through these dustbins has been sent in the Grampanchayat Garbage Van for proper disposal.

Partially Paperless office:-

For official communication with staff, the college uses bulk SMS facility, E-mails, and other social media such as WhatsApp. Verbal communication is done through intercom which is available in all departments of the college.

Green landscaping with trees and plants:-

A botanical garden is maintained in college by botany department. This botanical garden has medicinal plants as well as common plants. College motivates teacher and students for tree plantation. College student and staff were actively participated in "*Vanmohotsav*" event organized by Forest

Department of Maharashtra in the nearby area of ale (*Alekhind*). To create awareness about the environment rallies on *Swatcha Bharat Abhiyan*, Cleaning Drive, Save Water Save Life, Save Earth and Tree Plantation are being organized by the NSS and NCC students.

File Description	Document
Any additional information	[View Document](#)

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document]
Any additional information	[View Document]

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 9

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	2	1	1	1

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document]
Any additional information	[View Document]

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 24

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	8	4	4	3

File Description	Document
Report of the event	[View Document]

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	[View Document](#)

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	[View Document](#)
Provide URL of website that displays core values	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)
Any additional information	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	[View Document](#)
Provide URL of supporting documents to prove institution functions as per professional code	[View Document](#)

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 58

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
14	10	14	9	11

File Description	Document
List of activities conducted for promotion of universal values	[View Document]()
Any additional information	[View Document]()

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The college celebrates National festivals as well as birth / death anniversaries of the great Indian personalities. The college has Anniversary celebration committee. The member of this committee celebrates the birth and death anniversaries as per the list of general administration department. The image of these personalities is put in front of the college office premises, all teachers, members of non-teaching staff, student's representatives and volunteers of NSS along with the principal come together to felicitate National heroes with a garland of flowers.

Every year Teachers Day is celebrated in auditorium hall of our college on 5th September. The institute LMC members felicitate all teachers with a flower and a gift as a token of love to recognizing the contributions and achievements of teachers. Republic and Independence Day are celebrated with great zeal along with invited special guest and all the Management dignitaries of institutes. An NCC student starts their preparation one month before for the celebration of the Independence Day and Republic Day. On these days NCC boys and girl candidate's shows a nice drill and demonstrations, at the same time offer a salute to flag and all dignitaries of institutes.

Following are the birth / death anniversaries of the great Indian personalities regularly celebrated in our college to pay tribute to their great contribution towards nation building

1. Mahatma Gandhi Birth anniversary Birth anniversary

2. Dr. Babasaheb Ambedkar Birth anniversary
3. Mahatma Phule Birth anniversary
4. Savitribai Phule Birth anniversary,
5. Swami Vivekanand Birth anniversary
6. Chhatrapati Shivaji Maharaj Birth anniversary
7. Dr A.P.J. Abdul Kalam Birth anniversary
8. Jijau Masaheb Birth anniversary
9. Netaji Subhashchandra Bose Birth anniversary
10. Sant. Sevala Maharaj Birth anniversary
11. Sant. Gadgebaba Maharaj Birth anniversary
12. Yashwantrao Chavan Birth anniversary
13. Rashtra Sant. Tujkadoji Maharaj Birth anniversary
14. Mahatma Basveshwar Birth anniversary
15. Lokmanya Tilak Birth anniversary
16. Sahityaratna Annabhau Sathe Birth anniversary
17. Pandit Dindayal Upadhye Birth anniversary
18. Indira Gandhi Birth anniversary and Death Anniversary
19. Pandit Neharu Birth anniversary
20. Maharishi Valmiki Birthday anniversary
21. Shahid Din 23rd March
22. Teachers Day
23. Ahilyabai Holkar birth anniversary

File Description	Document
Any additional information	[View Document](#)

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

YES,

College maintains complete transparency in its financial, academic, administrative and auxiliary functions. An institute encourages a healthy & transparent environment on campus needed for quality education. The focus of the institute is to create students and teachers which are ready to face challenges for development of society.

Transparency in financial functions:

The institute's management committee closely monitores the allocation & utilization of the fund. Any purchase requirement related to the infrastructure & types of equipment are forwarded to the management then the purchase has been made after drawing quotations from the suppliers. Audited

financial statements of institutes are available for all the stakeholders. The salaries of all the teaching and nonteaching staff is being made through direct deposition of the amount in his or her bank account also at the same time Scholarships of category students are directly transferred to their bank accounts.

Transparency in academics, administrative& auxiliary functions:

Academics:-

Admission procedure is followed as per rules and regulations laid by Savitribai Phule Pune University and Government of Maharashtra. Rules for the admission of reservation are followed in the admission procedure. College has implemented the online admission procedure for admission. The academic calendar which is prepared at the start of the college is followed thoughout the year for smooth functioning. In academics, Head of each department allot the workload of the department to the respective teachers also monitors and maintain the smooth function of it. Teacher of each department follows the teaching plan prepared at the start of the academic year. Marks which are given to students are purely based on the performance of students in the tests conducted in class during the semester. At the end of the academic year feedback is taken from the students of the class and necessary action is being taken in the next academic year.

Administrative:-

The management body is involved in a decision-making process like policy making, finance, student welfare; etc Internal and external audit systems are used for auditing the accounts of institutes.

The principal has given the rights to form different committees for the smooth functioning of the institute as well as to implement its quality policy & plans. The different committees include an internal quality assurance cell committee (IQAC), college development committee (CDC), the examination committee, academic monitoring committee, etc. Faculty-in-charge in coordination with the head of departments distributes academic as well as administrative responsibilities equally among all the faculty members.

Auxiliary functions:-

Notifications related to students and staffs for admission, examination, co-curricular, curricular activities circulated & displayed on the notice board time to time

File Description	Document
Any additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice- 1

Title: Participation of NCC students in SOCIAL ACTIVITIES.

Objectives:

The NCC aims at developing character, comradeship, discipline, a secular outlook, the spirit of adventure and ideals of selfless service amongst young citizens. Further, it aims at creating a pool of organized, trained and motivated youth with leadership qualities in all walks of life, who will serve the Nation regardless of which career they choose. Needless to say, the NCC also provides an environment conducive to motivating young Indians to join the armed forces.

Context:

The NCC is a responsive, learning and continuously evolving organization. Its activity is guided by certain core values that we endeavor to instill among all ranks of the NCC. These include the following:

- The cadets should aware and develop the patriotic commitment to encourage cadets to contribute to national development.
- Respect for diversities in religion, language, culture, ethnicity, life style and habitat to instill a sense of National unity and social cohesion.
- The cadets are made available for community development programme and other social programme.

The Practice:

NCC enrolment has been started in the month of June and July for every academic year. **ATC** camp has organized by NCC group head quarter Pune as per allotment of the vacancies conducted by Unit 2 Mah. Girls BN and 36 Mah. Boys BN. Enrolled cadets participated in that camp as per selection and get trained. These and college weekly parade remained helpful to them for appearing and qualifying the B and C certificate examination.

Throughout the year NCC cadets engaged in various social and community development activities. All NCC cadets have been participated in international yoga day celebration.

Major practices of NCC are "**Swachh Bharat Abhiyan'** 'Cleanliness drive, tree plantation and Make in India. In these activities cadets actively participated and create the awareness among the society. World Earthen Hour Day, Water Conservation, Plastic irradiations is the regular activities of NCC cadets. Qualified cadets of B & C certificate Examination can directly appear for interview of SSB and CDS exams. In the month of December every year training cadre is running for the development of cadets in that subjects were taught i.e. weapon training, map reading, obstacle training, field signals, judging distance and field signals, drill etc. Republic Day parade and Independence Day parade ceremonial drill are excellent.

Evidence of Success:

Overall development, communication skill, self-discipline, honesty, punctuality etc. characters were observed in participated NCC cadets. Most of the cadets' get motivated for Army services. Cadets are

enthusiastically involved in community and social services. Leadership qualities observed in cadets. Most of the NCC Cadet actively participates in various college activities and acting as a grooming leader.

Problem:

Drop out of the NCC cadets are the major problem because of hard training, unavailability of transport facility in remote area. Poor financial condition of parents, especially girls cadets get married before completion of the education.

Best Practice - II

Title of the practice: Implementation of Dress Code for Students and Faculty Members

Objectives:

The appearance of teachers and students is a reflection of our organization and work environment. This practice is implemented to avoid the disruption and distraction in the classroom. This also helps in fostering the respect for authority and discipline .The students understand the conformation of the community standards. The objective of the policy is to promote an atmosphere for academic success while recognizing significant freedom of student choice and expression.

Context:

1. Most private Colleges, which are known for their academic excellence, require dress code, and this has inspired many colleges to begin implementing dress code policies in an effort to boost academic success.
2. Our college is in rural area because of this students were unaware about the idea of professionalism. To create awareness about this it is necessary to implement dress code at least to the courses which are professional one.

The Practice:

From the academic year 2014-15 the college has decided to implement the dress code for teaching -non teaching staff as well as students of B.B.A. and B. Sc. (Computer Science). The teachers are wearing black trouser and white shirt whereas lady teachers are wearing a saris. Implantation of dress code is needed to maintain equality and healthy teaching environment among all teachers. The teachers have a freedom to wear formal dresses of their choices twice in a week. The students get up is being suitable to their professional course. Dress code of   B. Sc. (Computer Science) student is Navy blue blazer with blue shirt and navy blue pant. While that of B.B.A. student is black blazer white shirt and black pant. This has created a positive impact on the mind of students that their role is different than others as well as maintains their pride of learning.

 Evidence of Success:

Imposing a strict policy on dwhat students should wear has motivated them to focus more on their lessons instead on how they look and what to wear every day. This has led to maintain equality among all the students. Fowling are the some points that shows the dress code has made a positive impact

1. Impact on Discipline and Attendance

Since uniform proponents often cite behavioral improvements as the main benefit of uniforms, we start by considering the impact of uniforms on disciplinary infractions and attendance. Attendance rates on the other hand increase substantially after uniform adoption.

    1. Impact on Achievement
    2. Impact on Student Movements

It is found that uniforms are, on net, beneficial to students, particularly girls in college. One intriguing potential explanation for this success is that uniforms induce certain students to remain in a college who would have otherwise left, leading to changes in students' peer groups. This could result from parents interpreting uniforms as a signal that a college is trying to improve safety or that parents directly observe improvements after uniform adoption and thus respond by not switching college whereas they otherwise would have.

Problem:

Implementing a dress code is a tricky process because Teachers as well as students don't like when college intrudes on what they consider their personal space. A dress code comes to the top. Our college has managed to find the way to treat this problem by allowing the teachers to wear formal dresses of their choice twice in a week. For students only in exceptional cases in formal wares they were allowed to attain the college.

Notes: It is innovative as well as the best activity which our college is following to maintain uniformity and healthy atmosphere amongst teachers as well as students.

Contact Detail -

Name of the Principal – Dr. S. K. Wadekar

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Website - www.bjcollegeale.com

E mail - bjcollegeiqac1@gmail.com

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority

and thrust

Response:

To get higher education was one of the most difficult task in the village around 1990. Dnyaneshwar Gramonnati Mandal, Ale has started this college in 1993, so that students from rural areas should not be deprived of education. Initially the art and commerce unit was started. In view of response of students and parents to this college, the science unit was started in 1994. Even today, the number of girls learning in our college is high. We sincerely wish higher education for all. On our part we are committed to provide quality in every aspect in the process of imparting education. Our focus is to create students who are well-equipped to meet the challenges of the global environment.Global environment is rapidly evolving and thus students have to learn not only the existing principles and situations but also to develop themselves as creative and critical thinkers. For that purpose, the organization started the BCA in 2008, MCA in 2010 and B.Sc.(Computer Science) from 2014. All departments of college help in increasing co-curricular and extra-curricular activities of students. College has a placement cell to assist the students in securing good job offers even before the final results. Apart from this most of the girls and boys of Arts, Commerce and Science faculty after competing their graduation, stop learning because of no nearby college available for post graduation. To overcome this problem institute has started M.A (Marathi) and M.Com. Institute is planning to start M.Sc in physics and chemistry in next academic year. It is our endeavor to keep pace with the needs of the industry. The Alumni of the college have done exceedingly well in all spheres of life at both national and international level and brought name and fame for themselves. Alumni of every faculty always guide the fresher's to get the good Job. They take this as a part of their responsibility and maintain the healthy atmosphere of development among them. The College takes pride in their achievements. Our college started its corporate life with handful of students, limited faculty, little property, but a determined mission of imparting higher education and keeping cultural heritage intact. It is our collective efforts that make this college such a vibrant place to learn, to work, and to explore. Students choose our college for many reasons: the reputation of our faculty, the quality of our academic programs, the individual attention they will receive from faculty and staff, and the wealth of campus activity. We will strive to create a learning environment where our students are able to acquire knowledge and advanced skills in their specialized fields enabling them to fulfill their aspirations.

File Description	Document
Link for Additional Information	[View Document](#)

5. CONCLUSION

Additional Information :

In accordance to the mission of the college, we have provided value based and skill oriented education to our students. Students have made successful career in their life. Hundreds of students of this college are working in chemical, Pharmaceutical and agro based industries. They have also made their career in different sectors like education, banking, Defence, police, various government organizations and as gazette officers. Many are engaged in research in fundamental sciences and in **IT** sectors. Our girls are now self-reliant after graduation. They are working as teachers and professors, as banking professionals and in state police department. Many students have completed their post-graduation and doctoral studies. Some of them are working in foreign countries

Dr. Savita Rahangale, Department of Botany is honoured with prestigious award *Mukta Sanman-2018* by **News-18 Lokmat Chanel.** Our faculty member Prof. Jaising Gadekar, Department of Chemistry has honour to present his poems in **"Akhil Bharatiya Marathi Sahitya Sammelan"** for six successive years since 2015. One of our DG recommended card holder NCC cadet Miss Ashwini Thomabre was escorted Ex. Prime Minister Dr. Man Mohan Singh in PM rally of Republic Day parade 2016. Our student Mr.Rahul Dudhavade was honoured with state level *"Youth Icon"* trophy in singing.The college has an experienced Principal Dr. Subhash Wadekar. He is a dynamic person in administration and his efforts have made the college truly ideal place of education in north Pune region.The college has received permission of following UG and PG programmes from the Academic Year 2019-20.

UG programmes

- B.Sc. Botany & Mathematics as a special subject for T.Y.B.Sc.
- Politics and Economics as a special subject for T.Y.B.A.
- B.Com IV- Division

PG programmes

- M.Sc. (Physics)
- M.Sc.(chemistry)
- M.Sc. (Computer Science)

- The college has 4 ICT enabled Classroom facility for teaching-learning with 50 mbps Wi-Fi facility.
- Book Banking facility for all students
- The college has conducted two workshops on IPR
- The college organized State and National conferences.
- The college has organized Faculty Development Programme in collaboration the guidance of UGC-Academic Staff College, Savitribai Phule Pune University.

Concluding Remarks :

We feel privileged to submit this SSR prepared with extreme care and strong inspection. The college is striving hard to provide quality education to the deprived masses and needy/economically weaker sections of the

society. The college has shown positive changes since its establishment in academics and administration. It has achieved various milestones over the years. Students are always at the center and we strive hard for their overall development. With the able support of the devoted management, hardworking staff, and the stakeholders, college is trying to achieve its holistic development. The college conspicuously takes efforts by empowering and educating students to face global challenges of the future and making them competent in challenging the global tasks.

The college has received various developmental grants from Savitribai Phule Pune University, Pune. Over the years the college has shown good outcomes in research. We are not only taking care of physical facilities of the college, but also, on the other hand, the college has given much prominence to the priorities in sustaining and developing environmental awareness through various endeavors, and hence to mention that college keeps environmental issues on the top priority.The college is situated in the rural hilly area, still we are providing quality and advanced education to rural masses through ICT enabled teaching-learning methods and hence it shows our strength in the quest for excellence.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification

1.3.2	Number of value added courses imparting transferable and life skills offered during the last five years
	
	    1.3.2.1. Number of value-added courses imparting transferable and life skills offered during the last five years
	        Answer before DVV Verification : 35
	        Answer after DVV Verification: 20
	
	    Remark : From submitted documents.

1.3.3	Percentage of students undertaking field projects / internships
	
	    1.3.3.1. Number of students undertaking field projects or internships
	        Answer before DVV Verification : 870
	        Answer after DVV Verification: 0
	
	    Remark : No supporting document submitted to validate the projects as field projects.

1.4.2	Feedback processes of the institution may be classified as follows:
	
	        Answer before DVV Verification : B. Feedback collected, analysed and action has been taken
	        Answer After DVV Verification: C. Feedback collected and analysed

2.3.3	Ratio of students to mentor for academic and stress related issues
	
	    2.3.3.1. Number of mentors
	        Answer before DVV Verification : 55
	        Answer after DVV Verification: 50
	
	    Remark : Duplicated values are removed.

3.3.4	Number of research papers per teacher in the Journals notified on UGC website during the last five years
	
	    3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years
	        Answer before DVV Verification:

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
48	43	20	20	19

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	28	3	8	4

3.3.5	Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

3.3.5.1. Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	17	13	12	13

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	17	13	8	12

3.5.2	Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
8	8	0	0	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3	5	0	0	1

4.1.4	Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
8.1	12.1	8.5	18.3	12.55

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

| 8.10 | 12.10 | 8.50 | 18.30 | 12.55 |

Remark : Input is the BUDGET ALLOCATION for infrastructure which includes budget allocated for books and academic & physical facilities.

4.2.3	Does the institution have the following:
	
	    1. e-journals
	
	    2. e-ShodhSindhu
	
	    3. Shodhganga Membership
	
	    4. e-books
	
	    5. Databases
	
	    Answer before DVV Verification : B. Any 3 of the above
	    Answer After DVV Verification: B. Any 3 of the above

5.1.3	Number of capability enhancement and development schemes –
	
	    1. For competitive examinations
	
	    2. Career counselling
	
	    3. Soft skill development
	
	    4. Remedial coaching
	
	    5. Language lab
	
	    6. Bridge courses
	
	    7. Yoga and meditation
	
	    8. Personal Counselling
	
	    Answer before DVV Verification : B. Any 6 of the above
	    Answer After DVV Verification: B. Any 6 of the above
	Remark : As per HEI clarifications.

6.2.3	Implementation of e-governance in areas of operation
	
	    1. Planning and Development
	    2. Administration
	    3. Finance and Accounts

	4. Student Admission and Support 5. Examination Answer before DVV Verification : A. All 5 of the above Answer After DVV Verification: C. Any 3 of the above

6.5.3	Average number of quality initiatives by IQAC for promoting quality culture per year
	
	  6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years
	     Answer before DVV Verification:
	
	{{TABLE1}}
	
	     Answer After DVV Verification :
	
	{{TABLE2}}
	
	  Remark : Mentioned initiatives are not pertaining to IQAC.

7.1.9	Differently abled (Divyangjan) Friendliness Resources available in the institution:
	
	  1. Physical facilities
	  2. Provision for lift
	  3. Ramp / Rails
	  4. Braille Software/facilities
	  5. Rest Rooms
	  6. Scribes for examination
	  7. Special skill development for differently abled students
	  8. Any other similar facility (Specify)
	
	     Answer before DVV Verification : C. At least 4 of the above
	     Answer After DVV Verification: D. At least 2 of the above

7.1.10	Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years
	     Answer before DVV Verification:
	
	{{TABLE3}}
	
	     Answer After DVV Verification :
	
	{{TABLE4}}

Table for 6.5.3 Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	6	3	2	2

Table for 6.5.3 Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Table for 7.1.10 Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	7	6	7	6

Table for 7.1.10 Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	2	1	1	1

	Remark : Special Guidance Scheme, one Day Taluka level work shop on competitive examination and remedial coaching for slow learners were already mentioned in 5.1.1
7.1.11	Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere) 7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years Answer before DVV Verification: Answer After DVV Verification : Remark : initiatives taken to engage with and contribute to local community which were not mentioned in other metrics (7.1.10)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
6	9	4	5	4

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
5	8	4	4	3

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 399 Answer after DVV Verification : 335